



DEPARTMENT OF **COMMUNITY DEVELOPMENT** | **BUILDING DIVISION**

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BUILDING PERMIT
PLAN CHANGE REQUEST

DATE: _____

PROPERTY OWNER: _____ PHONE: _____

CONTRACTOR: _____ PHONE: _____

CONTACT NAME: _____ **PHONE:** _____

PERMIT NUMBER: _____ JOBSITE ADDRESS: _____

LEGAL DESCRIPTION: LOT: _____ BLOCK: _____ SUBDIVISION: _____

OR METES & BOUNDS: SECTION: _____ TOWNSHIP _____ RANGE _____

DETAILS OF PLAN CHANGE:

3 sets of plans attached? _____
YES NO

Received by _____ Date _____

Application # _____

Approved by Planning & Zoning Department _____ Date: _____ FEE \$ _____

Approved by Building Department _____ Date: _____ FEE \$ _____

TOTAL PLAN CHANGE FEE \$ _____