

**PRESENTING A CONSERVATION TRUST FUND PROJECT**

**TO THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF GRAND**

In order for the Board of County Commissioners for the County of Grand to issue your group a contribution from the Conservation Trust Fund (i.e. Lottery funds), the group must present a project that falls into one of the following categories, as defined by the Colorado Department of Local Affairs (DOLA):

<b>New Conservation Sites</b>	<b>Public Sites (Recreational purposes only)</b>	<b>TV Translator Facility</b>
110 Acquisition	210 Capital Improvements	310 Operation
120 Development	220 Maintenance	320 Acquisition
130 Maintenance		330 Maintenance

**Definitions:**

“**New conservation sites**” means interests in land and water, acquired after establishment of a conservation trust fund, for park or recreation purposes, for all types of open space, including but not limited to floodplains, greenbelts, agricultural lands, or scenic areas, or for any scientific, historic, scenic, recreational, aesthetic, or similar purposes.

“**Interests in land and water**” means any and all rights and interests in land or water, or both, including fee interests and less than full fee interests such as future interests, developmental rights, easements, covenants, and contractual rights. Every interest in land or water may be in perpetuity or for a fixed term and shall be deemed to run with the land or water to which it pertains for the benefit of the citizens of this state.

“**Capital improvements**” means the acquisition or improvement of fixed assets.

“**Fixed assets**” means land, buildings, equipment and improvements other than buildings that the recipient uses to provide Conservation Trust Fund-allowable expenditures, including costs of construction, renovation, demolition, rehabilitation, deferred maintenance, improvements, equipment and furnishings. Fixed assets are determined to be those with an original cost of \$500.00 or more, or with a useful life of one year or more.

“**Maintenance**” means keeping Conservation Trust Fund-eligible assets in an original or existing state of repair or of preserving them from failure or decline.

**Eligible Project Examples:**

Athletic Field / Court	Motor Vehicles (for maintenance or recreational purposes)
Buildings, Shelters & Recreational Facilities	Parks, Lakes, Open Space, Paths & Trails
Campground, Fairground & Picnic Area Furnishings	Playground maintenance & equipment (only capital),
	Restrooms / Drinking Fountain (development & maintenance)
Compliance with ADA (be specific)	Salaries (Maintenance Personnel)
Fences / Fencing, Paving & Parking	Skateboard Facility Equipment (only capital)
Golf Course, Library Bldg., Swimming Pool or Zoo	Skating Rinks & Ponds
Landscaping (incl. plants, sod, soil & tree purchases)	Sprinkler System or Irrigation
Lighting maintenance & capital purchases	

**Non-eligible Projects:**

- 1) Operating expenditures, including salaries, except those operating expenditures, including salaries, that are considered to be for maintenance purposes.
- 2) Expenditures for activities such as athletic teams, fireworks, recreational programs, and public associations or clubs.

**COLORADO CONSERVATION TRUST FUND REQUEST FORM**

If your group believes that it can present a project that falls under the above guidelines, please provide the following information about the project for review by the Board of County Commissioners for the County of Grand:

Name of Requesting Organization / Group: \_\_\_\_\_

Types of Organization (e.g., corporation, political subdivision, club, IRS designation): \_\_\_\_\_

\_\_\_\_\_

Group's Mission / Purpose (e.g., conservation, youth soccer): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Group Contact Person, Address, Phone Number, & Email Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Donation Amount Sought: \_\_\_\_\_

Description of Project for which funding is sought (attach / email additional presentation materials if available): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Project code(s) that apply and why (the codes and definitions above must be used): \_\_\_\_\_

**New Conservation Sites**

- 110 Acquisition
- 120 Development
- 130 Maintenance

**Public Sites (Recreational purposes only)**

- 210 Capital Improvements
- 220 Maintenance

**TV Translator Facility**

- 310 Operation
- 320 Acquisition
- 330 Maintenance

If Group proposes a service project in lieu of a qualifying purpose, please provide the following:

- Identify the public site: \_\_\_\_\_
- Describe the need at the public site (e.g., fence needs repair, goal posts need painting): \_\_\_\_\_

\_\_\_\_\_

- Date when work is to be performed: \_\_\_\_\_
- Who will perform work?: \_\_\_\_\_
- Estimate of the required number of personnel / workers: \_\_\_\_\_
- No. of adult supervisors for every five juvenile workers: \_\_\_\_\_
- Estimate of required hours: \_\_\_\_\_
- Estimate and identify required costs (supplies, equipment, etc.): \_\_\_\_\_

\_\_\_\_\_

- Name, address, email address, and telephone no. of person who will keep records of performance and costs: \_\_\_\_\_

\_\_\_\_\_

**CERTIFICATION**

The \_\_\_\_\_ wishes to receive proceeds from the Board of County Commissioners for the County of Grand Colorado Lottery and hereby certifies that if the above application is approved, this group shall perform the project as described above and shall retain accurate and proper records of the group’s performance.

Name (please print): \_\_\_\_\_

Signature : \_\_\_\_\_ Date: \_\_\_\_\_

Additional Resource to prepare request for Conservation Trust Fund contributions:

- [www.dola.state.co.us/LGS/FA/ctf.htm](http://www.dola.state.co.us/LGS/FA/ctf.htm)

**Please return this form and supportive documentation to:**

Grand County Board of County Commissioners  
 Attn.: Conservation Trust Fund  
 P.O. Box 264  
 Hot Sulphur Springs, CO 80451  
 Email: [grndcty1@co.grand.co.us](mailto:grndcty1@co.grand.co.us)