

NON-FEDERAL AND NON-STATE GRANT INFORMATION

The Finance Director will deposit grant checks with the Treasurer

Send the Finance Director a copy of this form along with grant payment checks as soon as they are received.

For re-occurring payments on existing grant awards, include copies of the applicable paid County vouchers

For payments on new grant awards, include a copy of the grant award letter, application, and copies of paid vouchers

County Department _____

County Contact _____

1) Granting Agency _____

2) Award Program Name _____

3) Reference Number _____

4) Total Funds Awarded \$ _____

5) Grant Period – From _____ To _____

6) Date Grant Issued _____

7) Granting Agency Contact Name _____

8) Granting Agency Contact Phone Number _____

Expenditure Detail – Itemize where and what the grant monies were expended on. This includes other grants (private).

Warrant No.	Vendor	Purchase Description	Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____