

**Grand County, Colorado - 2023 Budget Calendar**

| Date                               | By                                  | To / With / For                      | Action   |
|------------------------------------|-------------------------------------|--------------------------------------|--|
| Tuesday, July 12, 2022             | By: BOCC                            | To: All Department Heads             | Approve / Sign Budget Preparation Letter to Provide Department Heads with budget direction                                       |
| Monday, August 1, 2022             | By: Elected and Appointed Officials | To: County Finance Director          | Direct Department Heads to Budget Folders to begin budget preparation (due 8/26)   |
| Tuesday, August 23, 2022           | By: Assessor                        | For: BOCC                            | Assessor presents Abstract for BOCC signature  |
| Tuesday, August 23, 2022           | By: County Finance Director         | For: BOCC                            | Accounting staff meeting - Review Budgeted Revenues  |
| Tuesday, August 23, 2022           | By: BOCC                            | To: Various Department Heads         | BOCC workshop on proposed fee changes  |
| Thursday, August 25, 2022          | By: Assessor                        | To:                                  | Assessor's Certification of Values Due to DOLA by 8/25 (no BOCC meeting needed)  |
| Friday, August 26, 2022            | By: Elected and Appointed Officials | To: County Finance Director          | <b>Departmental Budget Requests due</b>  |
| Mon, Aug 29 - Fri, Sept 9, 2022    | By: County Finance Director         | For: County Manager                  | Propose Staff Recommendations / Review with County Manager   |
| Thursday, September 1, 2022        | By: County Manager Office           | To: Sky Hi News                      | Notice sent to the newspaper / BOCC to hold fee change hearing Tue 10/11/2022  |
| Monday, September 5, 2022          | <b>Labor Day Holiday</b>            |                                      |  |
| Thursday, September 8, 2022        | By: Sky Hi News                     | For: Citizens                        | Notice to be published / BOCC to hold fee change hearing Tue 10/11/2022  |
| Thursday, September 15, 2022       | By: County Finance Director         | To: Sky Hi News                      | Notice # 1 sent to the newspaper / BOCC to receive Budget info 9/27/22 & BOCC Budget Hearings (Monday, Oct.3 - Fri, Oct 7, 2022) |
| Thursday, September 22, 2022       | By: Sky Hi News                     | For: Citizens                        | Notice # 1 to be published /BOCC receives Budget Info 9/27/2022 & BOCC Budget Hearings (Monday, Oct.3 -Fri, Oct. 7, 2022)        |
| Tuesday, September 27, 2022        | By: BOCC / E & A Officials          | To: Citizens                         | <b>BOCC Budget Hearings (2pm, Tues, Sept 27, ) 3 County DA Budget call</b>   |
| Tuesday, September 27, 2022        | By: County Finance Director         | For: Elected and Appointed Officials | Notify Officials, BOCC, Appointed, that Staff Recommendations are Posted on the Website  |
| Tuesday, September 27, 2022        | By: County Finance Director         | To: Grand Foundation                 | Provide Grand Foundation with Grant Instructions   |
| Tuesday, September 27, 2022        | By: County Finance Director         | To: BOCC                             | <b>BOCC to receive budget information - Staff Budget Recommendations</b>   |
| Thursday, September 29, 2022       | By: County Finance Director         | For: Citizens                        | Post Hearing Agenda on County website 9/29/2022  |
| Mon., Oct.3 - Fri, Oct. 7, 2022    | By: BOCC / E & A Officials          | To: Citizens                         | <b>BOCC Budget Hearings (Monday, Oct. 3- Fri, Oct. 7)</b>  |
| Mon, Oct. 10 - Fri., Oct. 14, 2022 | By: County Finance Director         | To: County Finance Director          | Summarize Budget Hearing Results for Preliminary Determination   |
| Tuesday, October 11, 2022          | By: BOCC                            | To: Elected and Appointed Officials  | Fee change hearing   |
| Tuesday, October 18, 2022          | By: BOCC                            | To: Elected and Appointed Officials  | BOCC Approve Budget Determinations / Posted on the website   |
| Wednesday, October 19, 2022        | By: County Finance Director         | To: Elected and Appointed Officials  | Notify Officials, Towns, Grand Foundation, Other Organizations   |
| Friday, October 21, 2022           | By: Elected and Appointed Officials | To: County Finance Director          | Budget Rebuttal Deadline   |
| Tuesday, November 1, 2022          | By: BOCC                            | For: Elected and Appointed Officials | Budget Rebuttal Hearings (If Necessary)  |
| Tuesday, November 1, 2022          | By: County Finance Director         | To: BOCC                             | Accounting staff meeting / Draft Budget Message  |
| Tuesday, November 8, 2022          | <b>Elections</b>                    |                                      |  |
| Wednesday, November 9, 2022        | By: BOCC                            | For: Elected and Appointed Officials | <b>Final Budget Determination / Approve Budget Message</b>   |
| Wednesday, November 9, 2022        | By: County Finance Director         | To: Elected and Appointed Officials  | Notify Officials, Towns, Grand Foundation, Other Organizations   |
| Thursday, November 17, 2022        | By: County Finance Director         | To: Sky Hi News                      | Notice # 3 & 4 sent to the newspaper / BOCC to approve budget & supplemental resolutions Tues. 12/20/2022                        |
| Thursday, November 24, 2022        | <b>Thanksgiving Holiday</b>         |                                      |  |
| Mon, Nov. 28 - Wed, Nov, 30        | <b>Tuesday / CCI</b>                |                                      |  |
| Thursday, December 1, 2022         | By: Sky Hi News                     | For: Citizens                        | 1st time - Notice # 3 & 4 to be published / BOCC to approve budget & supplemental resolutions Tues. 12/20/2022                   |
| Friday, December 9, 2022           | By: Assessor                        | To: Districts / State of Colorado    | Recertification of Values Due by 12/10/2022 (Changes to August certification if any, no BOCC meeting)                            |
| Thursday, December 15, 2022        | By: Sky Hi News                     | For: Citizens                        | 2nd time - Notice # 3 & 4 to be published / BOCC to approve budget & supplemental resolutions Tues. 12/20/2022                   |
| Tuesday, December 20, 2022         | By: BOCC                            | To: Elected and Appointed Officials  | Approve & Sign Resolutions: 2023 Final Budget / 2022 Budget Supplemental (must adopt by 12/31 as per DOLA)                       |
| Tuesday, December 20, 2022         | By: BOCC                            | To: State of Colorado                | Approve Certification of Levies & Revenue AS PER DOLA, due by 12/22  |
| Monday, December 26, 2022          | <b>Christmas Holiday observed</b>   |                                      |  |
| Tuesday, January 31, 2023          | By: County Finance Director         | To: BOCC / State of Colorado         | 2023 Budget Report Due to State / Post on the Website (due to DOLA)  |

= BOCC Agenda Items

**PLEASE ENTER IN YOUR OUTLOOK CALENDAR**

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