

BURN PERMIT APPLICATION PROCESS

1. **Please Read** all of the items in this packet. These are the rules and regulations for the open burn permit and program.
2. Fill out page 4 completely and sign where indicated at the bottom of the application. If you have someone else burning your piles for you, he or she must be on the application as your **Burn Supervisor** in the blank provided. They must also sign the permit acknowledging they have read and understand the rules and regulations.
3. Return page 4 to Grand County Natural Resources (GCNR) by email (preferred), mail, fax, or in person:
 - a. Email: burnpermits@co.grand.co.us
 - b. Mail: GCNR, PO Box 9, Granby, CO 80446
 - c. Fax: 970-887-8862
 - d. Drop Off: 469 E Topaz, Granby. There are boxes on the outside of the building where applications may be picked up or dropped off 24/7.
4. Payment can accompany the application (cash or check) or you can call us to pay by credit card (after inspection). Refer to page 3 of permit application for more information.
5. Upon submission of your application, your piles will be inspected as soon as possible, typically within a week to 10 days. If we have questions or concerns, we will contact you. If not, the permit will be issued to you with a permit number once payment is received. We prefer to email permits, but if this is not possible, it can be delivered by mail, fax, or it can be picked up at our office.
6. Once issued, the permit is good for the entire open burn season, but you **MUST** call and speak with someone from Natural Resources **each and every time** you want to burn, **BEFORE** lighting. **This is Number 1 on the Rules and Regulations, bolded and highlighted in Yellow**. Violation can be costly.
7. Burn days and hours are determined daily. These are based on smoke dispersal conditions provided by the National Weather Service. We run the program 7 days a week—call 970-887-0745 after 7 a.m. on weekdays and 8 a.m. on weekends.

Please contact us if you have questions or concerns.

2021-22 Grand County Natural Resources (GCNR) & State of CO**Application for Open Burning Permit**

Please retain pages 1, 2 & 3 of this application for your reference

1. **BEFORE IGNITING, PERMITTEE/BURNER MUST CONTACT GRAND COUNTY NATURAL RESOURCES (GCNR) EACH DAY YOU WANT TO BURN: 970-887-0745, 7 days a week.** Authorization to ignite is given **ONLY** on the day of the burn, never in advance. Generally speaking, unstable air masses provide the best smoke dispersal and cold, calm conditions do not. Night time inversions, stationary fronts and high-pressure systems tend to keep smoke trapped close to the ground and create poor smoke dispersal conditions.
2. **Please have the following information ready when you call:** permit number; name of permit holder & burn supervisors name; **physical address** of burn site; contact phone number; number and size of piles to be burned. This information will be posted on a website which is accessible to interested agencies and the public on a daily basis.
3. The permittee, his/her employees, agents and assignees shall abide by the conditions and restrictions contained herein. **Violations of these regulations shall render this permit null and void and can lead to enforcement action by the State of Colorado and/or Grand County, with fines of up to \$1000/day of violation.**
4. **At no time shall the burn be left unattended.** Burning shall be supervised by at least one mentally and physically competent person(s). Precautions shall be taken to localize the burning and in no way constitute a fire hazard to persons or property within or adjacent to the area of burning. The granting authority and the employees or agents thereof, in the issuing of a permit, do not assume any responsibility or results in damage to the person or property of the permittee, or the person or property of any third person.
5. **This permit shall be retained by the person supervising the burning and shall be shown upon request to any appropriate official.** All operations shall be subject to inspection by the Colorado State Air Pollution Control Division, GCNR, Grand County Sheriff's Office or local fire protection district personnel.
6. Burning shall be restricted to the item(s) and location(s) identified on the permit.
7. Only **untreated**, natural wood, leaves, dry prairie grass, tree branches & trunks, and weeds may be burned. All burns must be performed in open piles. **Burning in barrels or incinerators is not allowed under this permit.**
8. **Stumps are not allowed** in piles and large diameter wood (6" and greater) in volumes greater than 30% of the total pile may not be permitted in an open burn pile because of increased consumption time. It is best to use large diameter wood for other purposes (i.e. firewood) and stumps must be disposed of at an accepting facility or buried on site.
9. Pile(s) must be reasonably free of dirt; **piles containing excessive dirt will not be permitted.** Bladed equipment should not be used to construct pile(s).
10. GCNR *suggests* piles not to exceed approximately 15ft x15ft x10ft as these are easily consumed within a 12-hour period, if dry. However, there is no pile size limit.
11. This permit is for compliance with air pollution requirements only and is not a permit to violate any existing local laws, rules, regulations, or ordinances regarding fire, zoning, or building, including HOA rules/regulations.
12. **NOTICE:** No burning will be permitted on the major holidays: Thanksgiving Day; Christmas Day; and New Year's Day.

Types of Open Burning Permits:

- A. Standard Permit – \$20, issued to property owners burning slash originating from their property, being burned on their property. This also covers those instances where the property owner has hired someone else to burn their piles for them, on site. There are no pile number or size restrictions. Pile(s) may be inspected by GCNR at any time.
- B. Commercial Permit – \$100, issued to any business or individual collecting slash and burning on a property from which the material did not originate OR any property that exceeds 900,000 cubic feet of slash (approximately fifty 30'x30'x20'piles). These projects are required to be inspected in order to obtain a permit for the current season.
- C. If your piles are behind a locked gate, please provide the combination/code in the blank provided on the Permit Application (pg 4). If they are not immediately visible, a map is helpful, particularly on larger properties.

We accept Cash, Check or Credit Card. There is a transaction fee for credit card payments; \$1.22 for regular permits and \$3.02 for commercial permits. Make checks payable to GCNR or call 970-887-0745 to pay by credit card.

Note: Local or statewide fire bans can supersede and prohibit any type of fire.

Open Burn Pile/Slash Pile Guidelines

1. It is *recommended* that wood in pile(s) be dead for a minimum of 1 year prior to burning, but it is not a requirement, GCNR has final authority if pile will be permitted.
2. Tall, teepee shaped piles burn best; or piles that are as tall as they are wide. All pile(s) should be “chunked” as soon as pile(s) can be worked. This means all debris around edges should be moved to the hot center of the pile. This increases consumption efficiency, and reduces smoldering time and smoke production.
3. All open burn piles must be a safe distance from overhead or underground utility lines, or any flammable structures such as homes, decks, propane tanks, septic field vent pipes and trees. Call your local utility or fire protection district if unsure about the safety of the pile(s). **Flame lengths of at least 3 times the height of the burn pile can be expected,** please plan accordingly.
4. **DO NOT** start burn pile(s) with gasoline, as it is a “flash” fuel. Diesel or Kerosene can be used if an accelerant is desired. Otherwise, a propane torch (weed burner) is an ideal method.
5. Reseed burned areas the following spring or fall to prevent infestation and spread of noxious weeds. It is Colorado State Law and the landowner’s responsibility to prevent the spread of noxious weeds. GCNR staff can answer any questions about noxious weeds.
6. Please be considerate of your neighbors and inform them of any scheduled burn taking place.

GRAND COUNTY
2021-22 Application for Open Burning Permit
PLEASE PRINT LEGIBLY and return this page only to the address below

Grand County Natural Resources
 PO Box 9, 469 E. Topaz
 Granby, CO 80446
 970-887-0745 or fax 970-887-8862
 Website: co.grand.co.us/142/Open-Burning

Permit No.: _____
Permit Expires when season closes
in spring 2022, around April 1.
 Email: burnpermits@co.grand.co.us

Property Owner Name & Mailing Address:

 _____ Gate Code (if appl) _____

Physical Address of Burn Site

(House#, Grand Co Rd # only, no town or zip required): _____
 Owners Contact phone # _____ Return Fax# (if faxed) _____
 Email Address (for returning permit by email) _____
 Burn Supervisor (if not owner) _____ Contact phone _____
 Fire Protection District (circle one): Granby Grand Lake East Grand HSS/Parshall Kremmling
 Adjacent to public lands (specify BLM, USFS, National Park, etc) Yes or No _____
 Type of debris to be burned _____
 Number of piles _____
 Dimensions of each pile in feet – length x width x height (attach sheet if necessary) _____

 Total cubic feet to be burned (length x width x height x # of all piles) _____
 Age of pile(s) _____
 Is each pile reasonably free of dirt? (Circle one) Yes No Please initial _____
 Estimated remaining number of acres to be cut (if any) _____
 Method of ignition (i.e. propane torch, diesel fuel, road flare): _____

I understand that this approved permit is a legally binding document. By signing this document, I verify that I have read and understand all conditions outlined in this permit and all information contained above to be accurate and true.

Date _____ **Property Owner(s) signature** _____ **Burner signature (If other than Owner)** _____

 Printed Name – Owner Printed Name – Burner (if necessary)

To Be Completed By Granting Authority Only

Comments:

Granting Authority Signature _____ Date _____
 Payment: Cash _____ Check # & Name _____ Credit Card _____
 Receipt issued _____ Inspection _____