



SEPTIC (OWTS) PERMIT CHECKLIST

- Completed Septic Permit Application Form
- Septic **Declaration of Covenants** form with the notarized signatures of all owners to be submitted to the Building Department for approval
- Recording receipt. Once approved by the Building Department the Declaration of Covenants will need to be recorded with the Clerks' Office. There is a \$13.00 recording fee paid directly to the Grand County Clerk & Recorder. Submit receipt with application.
- Permit fee of \$170 for septic repairs or \$250 for new OWTS or full system replacements; Payable by check or credit card to the Grand County Building Department.
- One set of set of test pit excavation results and septic engineering per the current OWTS regulations (<https://www.co.grand.co.us/DocumentCenter/View/11108/Grand-County-OWTS-septic-Regulations?bidId>) prepared by a Colorado registered professional engineer; minimum requirements for test pit excavation reports:
 - Property owner's name and mailing address
 - Location of property (legal description and physical address)
 - Location of maximum seasonal water table (if within 8 feet of the ground surface)
 - Location of bedrock (if within 8 feet of the ground surface)
- Soil Classification:
 - Description of the types of soils encountered in the two (2) or more test pit excavations
 - A boring log, description key and water table indication
 - In addition to the two (2) soil profile test pit excavations, percolation testing may be conducted to obtain additional information regarding the long-term acceptance rate.
- Indication of the presence of unusual hazardous or mitigating geological conditions, which may necessitate further study prior to selecting the type of system most suitable for use on the property
- Test hole location plan:
 - Location of soil identification hole and percolation test holes properly identified.
 - Location of existing or proposed buildings
 - Location of existing or proposed well

- A brief opinion as to the suitability of the site for the construction of standard absorption field upon test results and other findings and any other comments or recommendations deemed appropriate
- Plot plan showing the following:
 - Accurate boundary measurements
 - Accurate location of buildings proposed and existing
 - Proposed location of all components of individual sewage disposal system
 - Location of soil identification hole and percolation test holes, properly identified
 - Accurate location of streams, lakes, irrigation ditches, springs and other water courses or drainage areas on the property
 - Accurate location of existing or proposed wells and water lines
 - Area of land available for the proposed system
 - Accurate location of wells and individual sewage disposal systems on adjacent properties within 100 feet or common property lines only applicable if the proposed system will be within 100 feet of the same property line
- Plan setting forth type and design of individual sewage disposal:
 - Type and design of system must be in compliance with current regulations in effect in Grand County pertaining to individual sewage disposal systems and all applicable Colorado laws pertaining to sewage treatment and/or disposal
 - System plan must include all pertinent sizes, dimensions, slopes and other pertinent design criteria
 - System plan must be accompanied by a declaration by the designer that:
 - The design is in compliance with all rules and regulations pertaining to individual sewage disposal systems currently in effect in Grand County Colorado.