

## **BURN PERMIT APPLICATION PROCESS**

1. **Please Read** all of the items in this packet. These are the rules and regulations for the open burn permit and program.
2. Fill out page 4 completely and sign where indicated at the bottom of the application. If you have someone else burning your piles for you, please put them on the application as your **Burn Supervisor** in the blank provided. They must also sign the permit acknowledging they have read and understand the rules and regulations.
3. Return page 4 to Grand County Natural Resources (GCNR) by email, mail, fax, or in person:
  - a. Email: [burnpermits@co.grand.co.us](mailto:burnpermits@co.grand.co.us)
  - b. Mail: GCNR, PO Box 9, Granby, CO 80446
  - c. Fax: 970-887-8862
  - d. Drop Off: 469 E Topaz, Granby. There are boxes on the outside of the building where applications may be picked up or dropped off 24/7.
4. Payment can accompany the application (cash or check) or you can call us to pay by credit card. Refer to page 3 of permit application for more information.
5. Upon submission of your application, your piles will be inspected, usually within a week. If we have questions or concerns, we will contact you. If not, the permit will be issued to you with a permit number. We prefer to email permits, but if this isn't possible, it can be delivered by mail, fax or you can pick it up at our office.
6. Once issued, the permit is good for the entire open burn season, but you **MUST** call and speak with someone from Natural Resources **each and every time** you want to burn, **BEFORE** lighting. **This is Number 1 on the Rules and Regulations, bolded and highlighted in Yellow**. Violation can be costly.
7. Burn days and hours are determined daily. These are based on smoke dispersal conditions provided by the National Weather Service. We run the program 7 days a week—call 970-887-0745 after 7 a.m. on weekdays and 8 a.m. on weekends.

**Please contact us if you have questions or concerns.**

**2019-20 Grand County Natural Resources (GCNR) & State of CO**  
**Application for Open Burning Permit**  
*Please retain pages 1, 2 & 3 of this application for your reference*

1. **BEFORE IGNITING, PERMITTEE/BURNER MUST CONTACT GRAND COUNTY NATURAL RESOURCES (GCNR) EACH DAY YOU WANT TO BURN: 970-887-0745, 7 days a week.** Generally speaking, unstable air masses provide the best smoke dispersal and cold, calm conditions do not. Night time inversions, stationary fronts and high-pressure systems tend to keep smoke trapped close to the ground and create poor smoke dispersal conditions.
2. **Please have the following information ready when you call:** permit number; name of permit holder & burn supervisors name; **physical address** of burn site; contact phone number; number and size of piles to be burned. This information will be posted on a website, which is accessible to interested agencies and the public on a daily basis.
3. The permittee, his/her employees, agents and assignees shall abide by the conditions and restrictions contained herein. **Violations of these regulations shall render this permit null and void and can lead to enforcement action by the State of Colorado and/or Grand County, with fines of up to \$1000/day of violation.**
4. **At no time shall the burn be left unattended.** Burning shall be supervised by at least one mentally and physically competent person(s). Precautions shall be taken to localize the burning and in no way constitute a fire hazard to persons or property within or adjacent to the area of burning. The granting authority and the employees or agents thereof, in the issuing of a permit, do not assume any responsibility or results in damage to the person or property of the permittee, or the person or property of any third person.
5. **This permit shall be retained by the person supervising the burning and shall be shown upon request to any appropriate official.** All operations shall be subject to inspection by the Colorado State Air Pollution Control Division, GCNR, Grand County Sheriff's Office or local fire protection district personnel.
6. Burning shall be restricted to the item(s) and location(s) identified on the permit.
7. Only untreated, natural wood, leaves, dry prairie grass, tree branches & trunks, and weeds may be burned. All burns must be performed in open piles. **Burning in barrels or incinerators is not allowed under this permit.**
8. **No stumps are allowed** in piles and large diameter wood (6" and greater) in volumes greater than 30% of the total pile will not be permitted in an open burn pile because of increased consumption time. Use large diameter wood for other purposes (i.e. firewood) and dispose of stumps at an accepting facility or bury them on site.
9. Pile(s) must be reasonably free of dirt; **piles containing excessive dirt will not be permitted.** Bladed equipment should not be used to construct pile(s).
10. GCNR *suggests* piles not to exceed 3375 cubic feet (15ft x15ft x15ft) as these are easily consumed within a 12 hour period, if dry.
11. This permit is for compliance with air pollution requirements only and is not a permit to violate any existing local laws, rules, regulations, or ordinances regarding fire, zoning, or building, including HOA rules/regulations.
12. **NOTICE:** No burning will be permitted on the major holidays: Thanksgiving Day; Christmas Day; and New Year's Day.

### Types of Open Burning Permits:

- A. Standard Permit – \$20, Issued to private residences burning their own slash on site. There are no pile number or size restrictions. Pile(s) may be inspected by GCNR at any time.
- B. Commercial Permit – \$100, Issued to any business or individual collecting slash and burning on a property from which the material did not originate OR any property that exceeds 900,000 cubic feet of slash (approximately 50-30’x30’x20’piles). These projects are required to be inspected in order to obtain a permit for the current season.
- C. If your piles are behind a locked gate, please provide the combo/code in blank on the Permit Application (pg 4).

**We accept Cash, Check or Credit Card (there is a transaction fee of \$1.22 for credit card payments). Make checks payable to GCNR or call 970-887-0745 to pay by credit card.**

*Note: Local or statewide fire bans can supersede and prohibit any type of fire.*

### Open Burn Pile/Slash Pile Guidelines

1. It is *recommended* that wood in pile(s) be dead for a minimum of 1 year prior to burning, but it is not a requirement.
2. Tall, teepee shaped piles burn best; or piles that are as tall as they are wide. All pile(s) should be “chunked” as soon as pile(s) can be worked. This means all debris around edges should be moved to the hot center of the pile. This increases consumption efficiently, and reduces smoldering time and smoke production.
3. All open burn piles must be a safe distance from overhead or underground utility lines, or any flammable structures such as homes, decks, propane tanks, septic field vent pipes and trees. Call your local utility or fire protection district if unsure about the safety of the pile(s). **Flame lengths of at least 3 times the height of the burn pile can be expected, please plan accordingly.**
4. **DO NOT** start burn pile(s) with gasoline, as it is a “flash” fuel. Diesel or Kerosene can be used if an accelerant is desired. Otherwise, a propane torch is an ideal method.
5. Reseed burned areas the following spring or fall to prevent infestation and spread of noxious weeds. It is Colorado State Law and the landowner’s responsibility to prevent the spread of noxious weeds. GCNR staff can answer any questions about noxious weeds.
6. Please be considerate of your neighbors and inform them of any scheduled burn taking place.

# GRAND COUNTY 2019-20 Application for Open Burning Permit

**PLEASE PRINT LEGIBLY and return this page only to the address below**

Grand County Natural Resources  
PO Box 9, 469 E. Topaz  
Granby, CO 80446  
970-887-0745 or fax 970-887-8862  
Website: [co.grand.co.us/142/Open-Burning](http://co.grand.co.us/142/Open-Burning)

Permit No.: \_\_\_\_\_  
**Permit expires when season closes  
in spring 2020.**

Email:  
[burnpermits@co.grand.co.us](mailto:burnpermits@co.grand.co.us)

**Property Owner Name & Mailing Address:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Gate Code (if appl) \_\_\_\_\_

**Physical Address of Burn Site**

(House#, Grand Co Rd # only, no town or zip required): \_\_\_\_\_  
Owners Contact phone # \_\_\_\_\_ Return Fax# (if faxed) \_\_\_\_\_  
Email Address (for returning permit by email) \_\_\_\_\_  
Burn Supervisor (if not owner) \_\_\_\_\_ Contact phone \_\_\_\_\_  
Fire Protection District (circle one): Granby Grand Lake East Grand HSS/Parshall Kremmling  
Adjacent to public lands (specify BLM, USFS, National Park, etc) Yes or No \_\_\_\_\_  
Type of debris to be burned \_\_\_\_\_  
Number of piles \_\_\_\_\_  
Dimensions of each pile in feet – length x width x height (attach sheet if necessary) \_\_\_\_\_  
\_\_\_\_\_  
Total cubic feet to be burned (length x width x height x # of all piles) \_\_\_\_\_  
Age of pile(s) \_\_\_\_\_  
Is each pile reasonably free of dirt? (Circle one) Yes No Please initial \_\_\_\_\_  
Estimated remaining number of acres to be cut (if any) \_\_\_\_\_  
Method of ignition (i.e. propane torch, diesel fuel, road flare): \_\_\_\_\_

**I understand that this approved permit is a legally binding document. By signing this document, I verify that I have read and understand all conditions outlined in this permit and all information contained above to be accurate and true.**

Date

Property Owner(s) signature

Burner signature (If other than Owner)

Printed Name – Owner

Printed Name – Burner (if necessary)

**To Be Completed By Granting Authority Only**

Comments:

Granting Authority Signature \_\_\_\_\_ Date \_\_\_\_\_  
Payment: Cash \_\_\_\_\_ Check # & Name \_\_\_\_\_ Credit Card \_\_\_\_\_  
Receipt issued \_\_\_\_\_ Inspection \_\_\_\_\_