

MEETING MINUTES  
GRAND COUNTY BOARD OF COUNTY COMMISSIONERS  
GRAND COUNTY DEPARTMENT OF SOCIAL SERVICES  
GRAND COUNTY BOARD OF HEALTH  
GRAND COUNTY HOUSING AUTHORITY

July 14, 2020

Present: Commissioner Richard D. Cimino, Commissioner District 1  
Commissioner Merrit S. Linke, Commissioner District 2  
Commissioner Kristen Manguso, Commissioner District 3 - Chair

Also Present: County Clerk and Recorder Sara L. Rosene  
County Manager Kate McIntire  
Assistant County Manager Ed Moyer  
County Attorney Chris Leahy  
Assistant County Attorney Maxine LaBarre-Krostue

Those present recited the Pledge of Allegiance.

Commissioner Linke moved to approve the Minutes of the Regular Board of Commissioner's Meeting of June 23, 2020, as presented.

The motion passed unanimously.

Commissioner Linke moved to approve the Minutes of the Regular Board of Commissioner's Meeting of July 7, 2020, as presented.

The motion passed unanimously.

County Manager Kate McIntire identified County Employee anniversaries.

Coin Ceremony

Amy Cordova was nominated for the Coin of Excellence due to her exceptional work for the Grand County Housing Authority.

Commissioner Manguso read the following Proclamation:

WHEREAS, the Board of County Commissioners of the County of Grand acknowledges that the Distinguished Performance award is granted by the Colorado Department of Human Services when an individual county meets the monthly goal on a C-Stat measure 75% of the year, demonstrating excellence in service delivery; and

WHEREAS, when averaging performance across the 2019 calendar year for all 16 county-facing C-Stat measures Grand County Department of Human Services exceeded the goal on nine measures and did not meet the goal on seven measures. On average, the 44 Small counties exceeded the goal on seven measures and did not meet the goal on nine measures; and

WHEREAS, across the 11 Economic Security measures, Grand County Department of Human Services exceeded the goal on eight measures and did not meet the goal on three measures. On average, the 44 Small counties met the goal on seven measures and did not meet the goal on four measures; and

WHEREAS, Grand County Department of Human Services demonstrated strong performance on the timeliness of benefit application measures, meeting the goal on all measures except Timeliness of Expedited Food Assistance Applications, which was only two applications short of the goal; and

WHEREAS, Grand County Department of Human Services also demonstrated strong performance on the Food Assistance error rate measures, maintaining a rate of zero from 2018 to 2019; and

WHEREAS, Across the five Safety & Well-Being measures Grand County Department of Human Services exceeded the goal on one measure and did not meet the goal on four measures. On average, the 44 Small counties did not meet the goal on any Safety & Well-Being measures; and

WHEREAS, Grand County Department of Human Services improved performance by 57.1 percent on the Completion of Roadmap to Success measure from 2018 to 2019, bringing performance to 100 percent; and

NOW THEREFORE, be it resolved the Board of County Commissioners of the County of Grand, State of Colorado, do hereby recognize the Grand County Department of Human Services for earning the Distinguished Performance award in 2019 and thanks them for their hard work and dedication to ensuring Grand County citizens receive services that promote food, healthcare, and financial stability and safety.

The following were nominated for the Coin of Excellence due to their exceptional work for Grand County Human Services:

Rose Novotny, Amanda Hugley, Talea Moore, Allie Woronovitch and Amy Chamberlin.

Special mention to Dianna Rosilini

Commissioner read the following Proclamation:

WHEREAS, the Board of County Commissioners of the County of Grand acknowledges that on the 14th day of March, 2020, a Local Disaster Emergency Declaration was signed leading to the formation of an Incident Management Team to provide assistance and support to Grand County Public Health for the county's COVID-19 response; and

WHEREAS, since that time, countless agencies across the county have stepped up to provide personnel support and resources toward the singular goal of limiting the spread and impact of COVID-19 in Grand County; and

WHEREAS, in addition to the command staff, many individuals have sacrificed their time to provide support in planning, logistics, public information, finance and funding, healthcare needs and facilities, emergency response, food access, mental health, community and human resources, childcare, volunteer coordination, disease monitoring, public health policy, and recovery planning; and

WHEREAS, COVID-19 testing procedures and protocols were developed to inform decision-makers on the scope of the disease and the effectiveness of policies and practices; and

WHEREAS, healthcare capacity metrics were identified and continue to be monitored daily in order to not overwhelm or exceed the capacity of the County's healthcare system; and

WHEREAS, a countywide vision was drafted that provides for a unity of purpose and effort moving into the recovery phase of this crisis, relieving public distress and the related societal impacts; and

WHEREAS, methods and processes for economic recovery have been developed through implementing sustainable business practices that provide for long-term disease resilience; and

WHEREAS, stakeholder trust and support in the integrity of the public healthcare system in general has been strengthened and efforts for sustaining it are being developed; and

NOW THEREFORE, be it resolved the Board of County Commissioners of the County of Grand, State of Colorado, do hereby recognize the Incident Management Team for their on-going commitment to assist and support Grand County Public Health for the county's COVID-19 response and thanks them for their dedication to developing, implementing, and helping to maintain the framework needed to mitigate the spread of COVID-19.

The following were nominated for the Coin of Excellence due to their exceptional work for Grand County Incident Management Team:

Tyler Campbell, Nick Wall, Ryan Mowrey, Katlin Miller, Schelly Olson, Kat Conrad, Sheriff Brett Schroetlin, Abby Baker, and Chief Brad White

Ms. McIntire gave special mention to Alexis Kimbrough, Kelly Oxley and Brene Belew-Ladue. (Alexis, Kelly and Brene have received a Coin of Excellence in the past)

Darcy Selenke is not present but is being recognized.

Finance Department

Finance Director Curtis Lange presented the Check Register and Expenditure List to be paid on July 20, 2020, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Cimino moved to approve the checks presented on July 19, 2020 for payment on July 20, 2020 for the Grand County Housing Authority.

The motion passed unanimously.

Finance Director Curtis Lange presented the Warrant Register and Expenditure List to be paid on July 20, 2020, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Cimino moved to approve the vouchers presented on July 19, 2020, for payment on July 20, 2020, for the Grand County Board of Social Services.

The motion passed unanimously.

Commissioner Cimino moved to approve the wire payment and vouchers presented on July 19, 2020, for payment on July 20, 2020 for Grand County.

The motion passed unanimously.

Potential Coronavirus effect to 2020 budget

REVENUES

Sales and Lodging taxes, Building and Short-Term Rental fees, Clerk & Recorder fees, and Highway Users taxes are all expected to be lower than originally budgeted for 2020. Sales taxes are now projected to be only 75% of the budgeted level and Lodging taxes are projected to be 50% of the annual budget. Building permits and Short-Term Rental renewals are projected to be 50% of the original budget amount. Clerk & Recorder fees are projected to be \$100K lower than budgeted and Highway User Taxes are projected to be slightly lower than budgeted for 2020. Airport reimbursements for projects are projected to be increased from 95% to 100% of costs. Federal Cares Act reimbursements for COVID 19 expenses estimated to be \$700k.

	Current expected	2020 Budget
Sales tax	\$5,422,500	\$7,230,000
Lodging tax	\$ 646,000	\$1,292,000
Building permits	\$ 468,350	\$ 936,700
Short-term rental fees	\$ 68,150	\$ 136,300
Clerk & Recorder	\$ 800,000	\$ 800,000
Airport project reimbursements	\$4,849,000	\$4,624,000
Highway Users tax	\$1,909,000	\$2,009,000
Cares Act Reimbursement	\$ 606,700	\$ -
Total	\$14,769,700	\$17,028,000

Revenues expected to be down \$2.3 million in 2020

EXPENDITURES in excess of budget per month

	Spent 3/14 thru 7/15	Projected Monthly	Expected Costs thru 9/30
Emergency Operation Center personnel	\$ 196,108	\$ 44,124	\$ 306,418.75
Grand Foundation Business Grant Program & PPE	\$ 130,000	\$ -	\$ 130,000
Isolation facility @ 100k/ mo	\$ -	\$ -	\$ -
County OT (predominately PH & Sheriff thru 6-26)	\$ 12,761	\$ 2,871	\$ 19,939.06
Other Operating expenses	\$ 96,219	\$ 21,649	\$ 150,342.56
Totals	\$ 435,088	\$ 68,645	\$ 606,700

Expenditures expected to be higher \$607k

Expected effect to 2020 budget (2.9 million)

Projected Budget Deficits and Postponed or Eliminated Operations and Projects

Projected County wide effects to Fund Balance	\$ (2,900,000)
Add back Restricted Funds using restricted fund balance to cover deficits	
Lodging taxes	\$ 646,000
Open Lands, Rivers and Trails	\$ 417,115
Use TABOR emergency reserve for COVID-19 unbudgeted expenditures	\$ -
Less Restricted Funds using surplus to cover costs	
Airports - FFA increased project funding to 100%	\$ (285,000)
Total budget shortfall less restricted funds	\$ (2,121,885)
% Unrestricted fund balance of operating budget	24%

Postponed or Eliminated Operations and Projects

Hiring freeze projected savings	\$ 500,000
Excess Hire Lag savings over budget	\$ 420,500
Pay plan consultant cancelled	\$ 40,000

Windy Gap pumping plan cancelled	\$ 35,000
Internship program cancelled	\$ 25,000
Total Budget Shortfall less restricted funds and these projects	\$(1,101,385)
% Unrestricted fund balance of operating budget	29%

Departmental, Contracts, Comments, Issues

County Clerk and Recorder Sara Rosene presented the fees collected in June 2020 by the Clerk and Recorder.

Commissioner Linke moved to approve the Hotel and Restaurant Liquor License for Shannon Clack Owner/Manager of Indian Peaks Marina Restaurant, LLC and the Tavern Liquor License for David Craig, Manager of Ranch Operations, Inc., dba C Lazy U Ranch as presented by the Clerk and Recorder.

The motion passed unanimously.

Commissioner Cimino moved to approve the Grant Application for the Airport Improvement Program Project and for the Chair to approve upon successful review by the attorney. This is for repaving at the Kremmling McElroy Field Airport.

The motion passed unanimously.

Commissioner Linke moved to approve the Notice of Award for improvement to the McElroy Field in Kremmling in the amount \$2,642,558 and allow the Chair to sign.

The motion passed unanimously.

Commissioner Linke moved to approve the Agreement between Grand County and Oldcastle SW Group, Inc. dba United Companies for the rehabilitation of Runway 9/27 and the rehabilitation of Runway 9/27 electrical as presented.

The motion passed unanimously.

Commissioner Linke moved to approve Contract Change Order No. 1 for top soil and seeding adjacent to the paving project at the Kremmling McElroy Airfield in the amount of \$88,550 as presented.

The motion passed unanimously.

Assistant County Manager Ed Moyer noted that the work at the airport is being paid for by the FAA. There is no local match required.

Commissioner Cimino moved to approve out-of-state travel for five drivers for the Road and Bridge Department to make a salt run to Utah.

No vote was taken.

Commissioner Linke moved to approve Resolution No. 2020-3-18, "A RESOLUTION APPROVING THE AMENDED FINAL PLAT AMENDED LOT 2, THE RANCHES AT DEVILS THUMB BEING A REPLAT OF LOT 2, THE RANCHES AT DEVILS THUMB RECORDED AT RECEPTION NO. 2018007768 PART OF SECTIONS 9, 16, AND 17, TOWNSHIP 1 SOUTH, RANGE 76 WEST OF THE 6TH P.M., COUNTY OF GRAND, STATE OF COLORADO" and authorize the Chair to sign all applicable documents.

The motion passed unanimously.

Commissioner Linke moved to approve Resolution No. 2020-3-19, "A RESOLUTION APPROVING THE AMENDED FINAL PLAT AMENDED LOT 8, THE RANCHES AT DEVILS THUMB BEING A REPLAT OF LOT 8, THE RANCHES AT DEVILS THUMB RECORDED AT RECEPTION NO. 2018007768 PART OF SECTIONS 9, 16, AND 17, TOWNSHIP 1 SOUTH, RANGE 76 WEST OF THE 6TH P.M., COUNTY OF GRAND, STATE OF COLORADO" and authorize the Chair to sign all applicable documents.

The motion passed unanimously.

Commissioner Linke moved to approve Resolution No. 2020-3-20, "A RESOLUTION APPROVING THE AMENDED FINAL PLAT AMENDED LOT 14, THE RANCHES AT DEVILS THUMB BEING A REPLAT OF LOT 14, THE RANCHES AT DEVILS THUMB RECORDED AT RECEPTION NO. 2018007768 PART OF SECTIONS 9, 16, AND 17, TOWNSHIP 1 SOUTH, RANGE 76 WEST OF THE 6TH P.M., COUNTY OF GRAND, STATE OF COLORADO" and authorize the Chair to sign all applicable documents

The motion passed unanimously.

Commissioner Linke moved to approve Resolution No. 2020-5-24, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING CERTAIN EXTENSIONS OF TIME SET FORTH IN RESOLUTION NO. 2019-8-17 AND THE SERVICE PLAN OF RED HAWK RANCH WATER AND SANITATION DISTRICT: EXTENDING THE TIME ALLOWED TO ACQUIRE A SERVICE AGREEMENT"

The motion passed unanimously.

Commissioner Cimino moved to approve Resolution No. 2020-5-25, "A RESOLUTION APPROVING THE SPECIAL USE PERMIT AMENDMENTS AND RENEWAL FOR THE COLORADO RIVER WATER CONSERVATION DISTRICT'S WOLFORD MOUNTAIN RECREATION AREA CAMPING SPECIAL USE PERMIT, GRAND COUNTY, COLORADO" and authorize the Chair to sign all applicable documents.

The motion passed unanimously.

Commissioner Linke moved to approve Resolution No. 2020-3-21, "A RESOLUTION GRANTING APPROVAL OF THE AMENDMENT TO A SPECIAL USE PERMIT FOR AMERICAN TOWER CORPORATION LOCATED ON A TRACT OF LAND BEING IN A PORTION OF NORTHWEST ½ OF SECTION 14, TOWNSHIP 2 NORTH, RANGE 81 WEST OF THE 6TH P.M., COUNTY OF GRAND, STATE OF COLORADO, ALSO KNOWN AS THE WOLFORD MOUNTAIN RESERVOIR SITE" and authorize the Chair to sign all applicable documents.

The motion passed unanimously.

Community Development Director Robert Davis stated that Peak Materials would like to extend their hours at the County Road 5 pit.

The Board asked Mr. Davis to have Peak consider using the ESCO pit.

Commissioner Cimino stated that he attended a meeting with regard to the trail at the red gate. The people in the area are working to come up with a solution.

### Board of Health

Commissioner Manguso announced that the Board is sitting as Board of Health.

Grand County now has a COVID case count of 29. There is a two week rolling number. Grand County has a high activity of disease.

Abby Baker recommended that the Grand County have a requirement to wear masks in public places.

The case breakdown in Grand County is:

Kremmling	8
Hot Sulphur Springs	3
Granby	9
Grand Lake	2
Fraser	7

Public Health Nurse Brene Belew-LaDue stated that the only things to protect the public is wearing masks in public places, hand washing, and social distancing. Ms. Belew-LaDue recommended a mask order in Grand County.

Commissioner Cimino stated that he would like a mask order in buildings in Grand County.

Both Commissioners Linke and Manguso are not in favor of a mandatory mask order in Grand County.

Commissioner Cimino moved that Grand County implement a county-wide requirement for masks when inside places of business and social distancing cannot be achieved from others not of their own household.

Commissioner Cimino            aye

Commissioner Linke           no  
Commissioner Manguso       no

The motion failed.

### Treasurer's Report

Commissioner Cimino moved to approve the Annual Report as presented to allow it to be published.

The motion passed unanimously.

The Board reviewed the monthly Treasurer's Report.

Commissioner Linke moved to approve the Certificate of Authorization for the name change for the County Treasurer.

The motion passed unanimously.

### Proposed Grand County Stage 1 Fire Ban / Restriction

The Sheriff's Office provided information on the Restriction Factors in Grand County. The County currently is in "yes" on

1. 1,000 hour fuel moistures content is 9% or less below 8,000 feet or 12% or less above 8,000 feet.
2. Three day mean energy release component (ERC) is at 90% or above.
3. Adverse fire weather is predicted to Zone 213

The County is currently "approaching" on:

1. Live fuel moisture content is 90 percent or less in sagebrush.

Sheriff Brett Schroetlin recommends that Grand County be in Stage 1 Fire Restrictions.

Commissioner Cimino moved to enter into a Stage 1 Fire Restrictions for Grand County effective July 15, 2020 at noon.

Discussion: The Resolution will include Oak Creek Campground.

The motion passed unanimously.

### Manager and Attorney Items

County Manager Kate McIntire provided her weekly update.

Resolution No. 2020-7-1, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A SERVICES CONTRACT BETWEEN GET STARTED, LLC AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO FOR SMALL BUSINESS STABILIZATION"

Resolution No. 2020-7-2, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A COMCAST BUSINESS SERVICE ORDER BETWEEN COMCAST BUSINESS AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO FOR TELEPHONE AND INTERNET SERVICES AT 129 E. BYERS AVENUE, HOT SULPHUR SPRINGS, COLORADO"

Resolution No. 2020-7-3, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO, SITTING AS THE GRAND COUNTY BOARD OF HUMAN SERVICES, TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE COLORADO DEPARTMENT OF HEALTH CARE POLICY AND FINANCING AND THE GRAND COUNTY BOARD OF HUMAN SERVICES FOR PERFORMANCE STANDARDS AND REIMBURSEMENTS"

Resolution No. 2020-7-4, “A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO AMENDING RESOLUTION NO. 2020-4-26, APPROVING AND AUTHORIZING THE ROTARY CLUB OF GRANBY FOUNDATION TO USE PORTIONS OF THE FLYING HEELS RODEO ARENA GROUNDS AND FACILITIES FOR LIQUOR SALES DURING CERTAIN EVENTS DURING THE MONTH OF AUGUST, 2020, SUBJECT TO BEING ISSUED A SPECIAL EVENT LIQUOR PERMIT AND THE CONDITIONS THEREOF”

Resolution No. 2020-7-5, “A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A LEASE AGREEMENT BY AND BETWEEN THE ALICE MARIE NORDLOH FAMILY PROTECTION TRUST AND THE SNIDER RANCH AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO”

Resolution No. 2020-7-6, “A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A LEASE AGREEMENT BETWEEN LANA FRANKENFIELD AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO”

Resolution No. 2020-7-7, “ A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING A RECOMMENDATION TO AWARD OPEN LANDS, RIVERS AND TRAILS GRANT FUNDS TO THE COLORADO HEADWATERS LAND”

Commissioner Cimino moved to approve the Consent Agenda.

The motion passed unanimously.

#### Public Hearing – Granby Rotary Special Events Permit, Liquor License

County Clerk and Recorder Sara Rosene stated that the license application has been posted and her office has received no remonstrance.

Ms. Rosene stated that the Board approved the Special Events Permit for the Rotary Club of Granby Foundation in June and July of 2020. The Department of Revenue approved some additional dates in August. Ms. Rosene requested that the Board approve the Special Events Permit for the Rotary Club of Granby Foundation for August 1, 8, 15 and 22 from 2:00 p.m. to 11:00 p.m.

Commissioner Linke moved to approve shifting the dates of the Special Events Permit for the Rotary Club of Granby Foundation from the June dates to August 1, 8, 15 and 22 as presented.

The motion passed unanimously.

#### Board Business

The Board noted that the Grand County EMS is hosting a free BBQ to celebrating 50 years of service in Grand County. The event will be at the park in Granby from 11:00 a.m. to 4:00 p.m.

The Board noted that  
It was noted that three towns have mask requirements.

Commissioner Cimino amended the Resolution to stamp the signatures for the fire ban outside the meeting.

The motion passed unanimously.

#### Grand County Road 4 / U.S. Forest Road 123 Vagabond Ranch Winter Access – Related Request

Attorney Alan Saltman for Vagabond Ranch stated that the road has been administered by the Forest Service on a Special Use Permit. That has created some problems during the winter when his client plows the road but it also shares the grooming operations. Mr. Saltman stated that his client sometimes has problems with vehicular access in the winter.

Mr. Saltman stated that based on research, he believes that the County owns the roads.

Mr. Saltman would like to work with the County to effectuate the ownership and then to negotiate a non-exclusive easement.

Mr. Moyer stated that the road is on the 1953 County Road map as graded and drained road.

Mr. Baer stated that Grand County has provided maintenance to the Forest Service Road for the 25 years that he has been with the County. It is on the Schedule A Agreement with the Forest Service.

Mr. Baer stated that it is County Road 4 on the east side from Highway 34. It transfers to the Forest Service at the kiosk and retains as Forest Service to Highway 125.

The County needs to contact the Forest Service with regard to the road.

The property owner wants to be able to plow the road but leave enough snow on the road for snowmobiles.

County Attorney Leahy stated that he believes that the information direction to Road and Bridge and him is to work with the Forest Service and Mr. Saltman's client to see if there is a way to access the property in the winter without compromising snowmobile access through work that is done with no cost to the County with no work by Road and Bridge.

There being no further business to come before the Board, the meeting was adjourned at 11:23 a.m. The minutes were prepared by Clerk and Recorder Sara L. Rosene. Approved this 21<sup>st</sup> day of July 2020.

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Kristen Manguso, Chair

Attest:

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Sara L. Rosene, Clerk and Recorder