

MEETING MINUTES  
GRAND COUNTY BOARD OF COUNTY COMMISSIONERS  
GRAND COUNTY DEPARTMENT OF SOCIAL SERVICES  
GRAND COUNTY BOARD OF HEALTH  
GRAND COUNTY HOUSING AUTHORITY

July 7, 2020

Present: Commissioner Richard D. Cimino, Commissioner District 1  
Commissioner Merrit S. Linke, Commissioner District 2  
Commissioner Kristen Manguso, Commissioner District 3 - Chair

Also Present: County Clerk and Recorder Sara L. Rosene  
County Manager Kate McIntire  
Assistant County Manager Ed Moyer  
County Attorney Chris Leahy  
Assistant County Attorney Maxine LaBarre-Krostue

Those present recited the Pledge of Allegiance.

Commissioner Linke moved to approve the Minutes of the Regular Board of Commissioner's Meeting of June 16, 2020.

The motion passed unanimously.

General Public Comments

Naomi Hahn expressed concern that the County will require masks in all public places. Ms. Hahn stated that would be a detriment to her health.

Daniela Gosselova believes that the County should institute a mask mandate.

Finance Department

Finance Director Curtis Lange presented the Check Register and Expenditure List to be paid on July 8, 2020, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Cimino moved to approve the checks presented on July 7, 2020 for payment on July 8, 2020 for the Grand County Housing Authority.

The motion passed unanimously.

Finance Director Curtis Lange presented the Warrant Register and Expenditure List to be paid on July 8, 2020, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Cimino moved to approve the vouchers presented on July 7, 2020, for payment on July 8, 2020, for the Grand County Board of Social Services.

The motion passed unanimously.

Commissioner Cimino moved to approve the wire payment and vouchers presented on July 7, 2020, for payment on June 24, 2020 for Grand County.

The motion passed unanimously.

Potential Coronavirus effect to 2020 budget as of 7-6-2020 (starting week 17 of IMT)

REVENUES

Sales and Lodging taxes, Building and Short-Term Rental fees, Clerk & Recorder fees, and Highway Users taxes are all expected to be lower than originally budgeted for 2020. Sales taxes are now projected to be only 75% of the budgeted level and Lodging taxes are projected to be 50% of the annual budget. Building permits and Short-Term Rental renewals are projected to be 50% of the original budget amount. Clerk & Recorder fees are projected to be \$100K lower than budgeted and Highway User Taxes are projected to be slightly lower than budgeted for 2020. Airport reimbursements for projects are projected to be increased from 95% to 100% of costs. Federal Cares Act reimbursements for COVID 19 expenses estimated to be \$700k .

	Current expected	2020 Budget
Sales tax	\$ 5,422,500	\$ 7,230,000
Lodging tax	\$ 646,000	\$ 1,292,000
Building permits	\$ 468,350	\$ 936,700
Short-term rental fees	\$ 68,150	\$ 136,300

-Clerk & Recorder	\$ 800,000	\$ 800,000
Airport project reimbursements	\$ 4,849,000	\$ 4,624,000
Highway Users tax	\$ 1,909,000	\$ 2,009,000
Cares Act Reimbursement	\$ 637,000	\$ -
Total	\$14,800,000	\$17,028,000

Revenues expected to be down \$2.2 million in 2020

EXPENDITURES in excess of budget per month

	Spent 3/14 thru 7/6	Projected Monthly	Expected Costs thru 9/30
Emergency Operation Center personnel	\$190,350	\$ 45,348	\$ 315,057
Grand Foundation Business Grant Program & PPE	\$130,000	\$ -	\$ 130,000
Isolation facility @ 100k/ mo	\$ -	\$ -	\$ -
County OT (predominately PH & Sheriff thru 6-26)	\$ 12,161	\$ 2,897	\$ 20,128
Other Operating expenses	\$ 95,485	\$ 27,623	\$ 171,447
Totals	\$427,996\$	\$ 75,868	\$ 636,633

Expenditures expected to be higher \$537k

Expected effect to 2020 budget (2.8 million)

Projected budget deficits and postponed or eliminated operations and projects

Projected County wide effects to Fund Balance	\$ (2,800,000)
Add back Restricted Funds using restricted fund balance to cover deficits	
Lodging taxes	\$ 646,000
Open Lands, Rivers and Trails	\$ 417,115
Use TABOR emergency reserve for COVID-19 unbudgeted expenditures	\$ -
Less Restricted Funds using surplus to cover costs	
Airports - FFA increased project funding to 100%	\$ (285,000)
Total budget shortfall less restricted funds	\$ (2,021,885)
% Unrestricted fund balance of operating budget	25%

Postponed or Eliminated Operations and Projects

Hiring freeze projected savings	\$ 500,000
Excess Hire Lag savings over budget	\$ 420,500
Pay plan consultant cancelled	\$ 40,000
Windy Gap pumping plan cancelled	\$ 35,000
Internship program cancelled	\$ 25,000
Total Budget Shortfall less restricted funds and these projects	\$ (1,001,385)
% Unrestricted fund balance of operating budget	30%

Commissioner Cimino moved to approve Resolution No. 2019-7-32, "A RESOLUTION APPROVING THE PITONIAK OUTRIGHT EXEMPTION BEING A LOT COMBINATION OF LOT 7 BLOCK 2 EGGERT SUBDIVISION RECEPTION NO 50167 & A METES AND BOUNDS PARCEL DESCRIBED IN BOOK 150 PAGE 295 LOCATED IN SECTION 23, TOWNSHIP 3 NORTH, RANGE 76 WEST OF THE 6<sup>TH</sup> P.M., GRAND COUNTY, COLORADO" and authorize the Chair to sign the plat.

The motion passed unanimously.

Commissioner Cimino moved to approve and authorize the Chair to sign the Services Contract between Grand County Board of County Commissioners and Get Started LLC as presented.

The motion passed unanimously.

Commissioner Manguso announced that the Board is sitting as the Board of Human Services.

Commissioner Cimino moved to approve and authorize the chair to sign Comcast Business Service Order for building located at 129 E. Byers Avenue, Hot Sulphur Springs in the amount of \$99.95 for start-up with a monthly charge of \$337.95.

The motion passed unanimously.

Commissioner Linke moved to approve and authorize the Chair to sign the State of Colorado Intergovernmental Agreement between Grand County and the Colorado Department of Health Care Policy and Financing in the amount of \$9,217.17 as presented.

The motion passed unanimously.

Commissioner Manguso announced that the Board is sitting as the Board of County Commissioners.

Commissioner Linke moved to approve and authorize the Chair to sign the Lease between Grand County and Gary Nordloh for the animal shelter as presented.

The motion passed unanimously.

Commissioner Cimino moved to approve the renewal of the Hotel and Restaurant Liquor License for Tabernash Tavern located at 72287 Highway 40 as presented.

The motion passed unanimously.

#### Grand County Board of Health

Public Health Director Brene Belw-LaDue reported that there was one new COVID-19 case over the weekend. An outbreak is being monitored.

Ms. Belw-LaDue is present to discuss increasing capacity. The County received \$362,000 for a 30-month period to increase Public Health capacity.

The Board has no objection to increasing the capacity.

The Incident Management Team will be converted over to Public Health.

In order to be in Protect Your Neighbor phase, a county will need to have a mitigation and containment plan.

Ms. Belw-LaDue stated that she supports a mask requirement.

Dr. Darcy Selenke stated that the IMT has been successful. Good policy and follow-through and been very good in Grand County. There is a need to shrink the IMT. Dr. Selenke noted that mandatory mask wearing is a valid idea and she supports it.

Pat Lockhart, Pastor of Granby Baptist Church is against a mask requirement.

The Board agree that mask wearing should be voluntary compliance.

Commissioner Manguso announced that the Board is sitting as the Board of County Commissioners.

#### Manager and Attorney Items

County Manager Kate McIntire presented her weekly update.

Commissioner Cimino moved to authorize the use of County property at Flying Heels Arena for the sale of alcohol.

The motion passed unanimously.

Commissioner Linke moved to approve the Lease renewal of the Lease between Grand County and Lana Frankenfield for property on County Road 50 in the amount of \$200 per year.

The motion passed unanimously.

Commissioner Linke withdrew the motion regarding the Nordloh lease.

Resolution No. 2020-6-21, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO SITTING AS THE GRAND COUNTY BOARD OF HUMAN SERVICES, TO EXECUTE A CORE SERVICES PROGRAM CONTRACT BY AND BETWEEN DR. BAROFFIO AND THE BOARD OF HUMAN SERVICES"

Resolution No. 2020-6-22, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A CONTRACT BY AND BETWEEN THE STATE OF COLORADO, DIVISION OF YOUTH SERVICES AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO CONCERNING COST REIMBURSEMENT OF COLORADO YOUTH DETENTION CONTINUUM PROGRAM AND MARIJUANA TAX REVENUE PROGRAM REQUIREMENTS WITHIN THE 14TH JUDICIAL DISTRICT"

Resolution No. 2020-6-23, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND TO EXECUTE CONTRACT AMENDMENT #4, ROUTING NO. 19\*0273 TO ORIGINAL CONTRACT ROUTING

NUMBER 18 FAAA 97463, BY AND BETWEEN THE STATE OF COLORADO, DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO SITTING AS THE GRAND COUNTY BOARD OF HEALTH CONCERNING CORE PUBLIC HEALTH SERVICES”

Resolution No. 2020-6-24, “A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A COLLABORATION AGREEMENT REGARDING DISTRIBUTION OF CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT FUNDS TO GRAND COUNTY AND TOWNS OF GRAND COUNTY, COLORADO”

Resolution No. 2020-6-25, “A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A SERVICES CONTRACT BY AND BETWEEN TURN CORPS POLITICAL AND COMMUNICATIONS STRATEGIES, LLC AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO”

Resolution No. 2020-6-26, “A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A LETTER OF UNDERSTANDING BY AND BETWEEN THE COLORADO DEPARTMENT OF TRANSPORTATION AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO REGARDING A TRAFFIC INVESTIGATION ON PORTIONS OF U.S. HIGHWAY 40”

Commissioner Cimino moved to approve the Consent Agenda.

The motion passed unanimously.

Commissioner Linke moved to approve letter to Megan Ledin thanking her for her efforts and dedication on behalf of the Grand Foundation to support the Grand County community during the COVID-19 pandemic as presented.

The motion passed unanimously.

Commissioner Cimino stated that the Grand County Peak Steering Committee has agreed to go with Bright Health Plans as the Peak aligned option. Business in Grand County with a low number of employees can provide a benefit of health insurance for their employees.

#### Open Lands, Rivers & Trails – Granby Trails Highlands Grant Recommendation

##### Open Lands and Rivers

Funds Available as of 4/30/2020: \$1,547,343

Recommending Funding: \$750,000

Applicant: Colorado Headwaters Land Trust Project Name: Granby Highlands Trails Easement  
Brief Description: Colorado Headwaters Land Trust is requesting \$1,200,000, which is 28% of the total project budget (not including in-kind) for the Granby Highlands Trails Easement. The Granby Highlands Trails Conservation Easement will permanently preserve approximately 780.5 acres of vital wildlife habitat and scenic and recreational open space, including approximately 1.7 miles of the Colorado River, which is used by a variety of wildlife as well as anglers and other recreators. The conservation easement will create an open space buffer around the River Run RV Resort and will protect an important elk migration corridor and sage grouse lek. It will also provide ample trail-based recreational opportunities, strengthening the Town of Granby’s economy and raising its stature as a destination for Grand County visitors.

During the Fall 2018 grant cycle: The OLRTAC recommended and the BOCC approved a grant of the amount of \$16,400 (89% of the total project cost) to be awarded to Colorado Headwaters Land Trust to obtain a Phase 1 appraisal on the Granby Trails Highlands project.

Recommended Funding (4/28/2020): With an average score of 71.0/100, OLRTAC generally supports the grant request and recommend that Ms. Drexler-Dreis coordinate a work session in the next couple months with Town of Granby, Colorado Headwaters Land Trust, Grand County Board of County Commissioners, and any other interested parties to finalize the details regarding water rights, gravel pit, trail density, and others. Unanimously approved by all Committee members and approved by the Grand County BOCC.

Follow up actions:

- On June 1, 2020, members of OLRTAC, Town of Granby, and CHLT attended a site visit on the Granby Trails Highlands Property. We drove around the property and talked about some of the concerns the Advisory Committee and County had expressed when the 4/28 recommendation was made.
- On June 4, 2020, an online workshop was held with OLRTAC, Town of Granby, CHLT, Grand County, CPW, and HTA where we discussed the following concerns:
  - o The high density trail system resulting in excessive fragmentation and bare ground noxious weed issues.
  - o The need for Town of Granby and CHLT to seek additional funding sources and enter into more partnerships.
  - o What the most appropriate boundary is for the conservation easement given the high trail and development density areas throughout the property and river frontage.
  - o County’s perspective on requiring water rights to be tied to the land when using County funds to purchase conservation easements.
  - o Future plans for the gravel pit.

After considerable time spent by the Advisory Committee on understanding this grant proposal and talking with Town of Granby and CHLT, the recommended Funding (6/22/2020) is as follows: Recommendation to approve the request with funding of \$750,000 and Town of Granby can come back after CHLT has pursued matching funds and partnerships to discuss any funding shortfalls, unanimously approved by all Committee members present.

Project Name	Entity	Total Cost (not including in-kind)	Amount Requested	Average Score	Recommended Funding
Renegade Ranch	CPW	\$1,500,000	\$500,000	89.9	\$300,000
Granby Highlands Trails CE	CHLT	\$4,343,220	\$1,200,000	71.0	\$750,000
	Total	\$5,843,220	\$1,700,000		\$1,050,000

Commissioner Linke moved to approve the request from OLRT for the \$750,000 to the Town of Granby as presented.

The motion passed unanimously.

Commissioner Cimino moved to convene an Executive Session at 11:54 a.m. citing Section 24-6-402, CRS, which states that local public bodies may utilize executive sessions for considering any of the following matters (specifically): (4)(b) Conferences with an attorney for the local public body for the purposes of receiving legal advice on a specific legal question. The topic of the meeting is potential blight and noise violation.

The motion passed unanimously.

The regular meeting was reconvened at 12:15 p.m.

I, Kristen Manguso, hereby attest that the portion of the executive session during which no minutes were taken was confined to a topic authorized for discussion in an executive session.

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I, Chris Leahy, hereby attest that the portion of the executive session during which the Recorder was directed to take no minutes constituted a privileged attorney-client communication.

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Board Business

Commissioner Cimino moved to enter into a Lease between Grand County Board of County Commissioners and Alice Marie Nordloh Family Protection Trust and Snider Ranch for the animal shelter.

The motion passed unanimously.

There being no further business to come before the Board, the meeting was adjourned at 12:17 p.m. The minutes were prepared by Clerk and Recorder Sara L. Rosene. Approved this 14<sup>th</sup> day of July 2020.

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Kristen Manguso, Chair

Attest:

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Sara L. Rosene, Clerk and Recorder