

MEETING MINUTES
GRAND COUNTY BOARD OF COUNTY COMMISSIONERS
GRAND COUNTY DEPARTMENT OF SOCIAL SERVICES
GRAND COUNTY BOARD OF HEALTH
GRAND COUNTY HOUSING AUTHORITY

May 12, 2020

Present: Commissioner Richard D. Cimino, Commissioner District 1
Commissioner Merrit S. Linke, Commissioner District 2
Commissioner Kristen Manguso, Commissioner District 3 - Chair

Also Present: County Clerk and Recorder Sara L. Rosene
County Manager Kate McIntire
Assistant County Manager Ed Moyer
County Attorney Chris Leahy
Assistant County Attorney Maxine LaBarre-Krostue

Those present recited the Pledge of Allegiance.

County Manager Kate McIntire identified employees who have May employment anniversaries.

The following employees have an anniversaries that is a five-year increment:

Lance Schofield of the Grand County Sheriff's Office for 10 years

Rannette Bakke of Grand County Treasurer's Office for 15 years

General Public Comments

The restaurants in Grand County thanked the work that was done on the variance request. There is a need for assistance with cleaning supplies and personal protective equipment.

Rebecca Kauffman agreed that there is a need for financial help for businesses to open.

Finance Department

Finance Director Curtis Lange presented the Check Register and Expenditure List to be paid on May 13, 2020, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Cimino moved to approve the checks presented on May 12, 2020 for payment on May 13, 2020 for the Grand County Housing Authority.

The motion passed unanimously.

Finance Director Curtis Lange presented the Warrant Register and Expenditure List to be paid on May 13, 2020, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Cimino moved to approve the vouchers presented on May 12, 2020, for payment on May 13, 2020, for the Grand County Board of Social Services.

The motion passed unanimously.

Commissioner Cimino moved to approve the wire payment and vouchers presented on May 12, 2020, for payment on May 13, 2020 for Grand County.

The motion passed unanimously.

Sales and Lodging taxes, Building and Short-Term Rental fees, and Highway Users taxes are all expected to be lower than originally budgeted for 2020. Sales taxes are now projected to be only 50% of the budgeted level and Lodging taxes are projected to be 30% of the annual budget. Building permits and Short-Term Rental renewals are projected to be 50% of the original budget amount. Clerk & Recorder fees are projected to be 25% lower than budgeted and Highway Users Taxes are projected to be slightly lower than budgeted for 2020. Airport reimbursements for projects are projected to be increased from 95% to 100% of costs.

	Current expected	2020 Budget
Sales Tax	\$3,615,000	\$7,230,000
Lodging Tax	\$387,600	\$1,292,000
Building Permits	\$468,350	\$936,700
Short-term rental fees	\$68,150	\$136,300
Clerk & Recorder	\$650,000	\$800,000
Airport project reimbursements	\$4,849,000	\$4,624,000
Highway Users Tax	\$1,909,000	\$2,009,000
Total	\$11,947,100	\$17,028,000

Revenues expected to be down \$5.1 million for 2020

Expenditures in excess of budget per month

	Spent 3/14 thru 5/11	Projected Monthly	Expected Costs thru 6/30
Emergency Operation Center personnel	\$138,300	\$70,014	\$260825.16
Grand Foundation Business Grant Program	\$100,000	-	\$100,000
Isolation facility @100k/mo	\$20,000	\$18,000	\$51,500
County OT (predominately PH & Sheriff thru 5-1)	\$9,225	\$4,670	\$17,400
Other Operating expenses	\$82,250	\$41,639	\$155,118
Totals	\$349,775	\$133,497	\$584,844

Expenditures expected to be higher \$583k

Expected Effort to 2020 budget (\$5.7 million)

Projected Budget Deficits and Postponed or Eliminated Operations and Projects

Projected County wide effects to Fund Balance	\$ (5,700,000)
Add back Restricted Funds using restricted fund balance to cover deficits	
Lodging taxes	\$ 904,400
Open Lands, Rivers and Trails	\$ 834,231
Use TABOR emergency reserve for COVID-19 unbudgeted expenditures	\$ 584,844
Less Restricted Funds using surplus to cover costs	
Airports - FFA increased project funding to 100%	\$ (225,000)
Total budget shortfall less restricted funds	\$ (3,601,526)
% Unrestricted fund balance of operating budget	17%
Postponed or Eliminated Operations and Projects	
Hiring freeze projected savings	\$ 500,000
Excess Hire Lag savings over budget	\$ 420,500
Pay plan consultant cancelled	\$ 40,000
Windy Gap pumping plan cancelled	\$ 35,000
Internship program cancelled	\$ 25,000
Total Budget Shortfall less restricted funds and these projects	\$ (2,581,026)
% Unrestricted fund balance of operating budget	22%

Unrestricted Fund Balance calculation	
2020 Operating Expenditure Budget	\$ 20,000,000
2019 Estimated Unrestricted Fund Balance	\$ 7,000,000
Total Budget Shortfall less restricted funds and above projects	\$ (2,581,026)
Projected Unrestricted Fund Balance	\$ 4,418,974
	22%

Departmental Contracts, Comments, Issues

Commissioner Cimino moved to approve the renewal of the Retail Liquor Store License for Ryan Fosha, operating manager of Drowsy Water Ranch, Inc. as presented.

The motion passed unanimously.

Commissioner Cimino moved to approve the renewal of the Retail Liquor Store License for John R. Waller, owner of Discount Liquor Store as presented.

The motion passed unanimously.

The Board reviewed the monthly Clerk's Fees for the month of April 2020.

Commissioner Cimino moved to approve the Modification of Grant or Agreement between Grand County Sheriff's Department and Arapahoe and Roosevelt National Forests and Pawnee National Grassland in the amount of \$16,500 for services provided by the Sheriff's Department.

The motion passed unanimously.

Commissioner Cimino moved to approve and have the Chair sign the grant offer for Airport Improvement Program Project No. 3-08-0075-013-2020 for taxi design work at the Granby-Grand County Airport as presented.

The motion passed unanimously.

High Altitude Motor Cross has opened its track.

Commissioner Cimino moved to appoint Kristen Spronz to the Grand County Tourism Board to complete the Term of Marie Ustant to end December 31, 2020.

The motion passed unanimously.

Commissioner Cimino moved to approve the letter from the Board of County Commissioners to Middle Park Medical Foundation to support the request of Middle Park Medical Foundation as part of the Colorado Enterprise Program.

The motion passed unanimously.

Board of Health

Commissioner Manguso announced that the Board is sitting as the Grand County Board of Health.

Incident Commander Brad White stated that surveillance testing was started last Friday. Of the first 100 people tested, all tests were negative.

There have be 342 COVID tests administered in the County. There are five positives and five affiliated positives that are not residents. There were 338 negatives as of last night.

There are no local hospitalizations.

Grand County will be asking for a variance from the State that will allow more local control.

Commissioner Cimino moved to approve the request for variance as worded unless the team determines changes to the one line in Appendix R. The Board of Health will sign conditionally upon Public Health, Middle Park Health, Denver Health signing. This authorizes the Chair to sign outside the meeting.

Discussion: This is not an exemption. It is a variance. The Board of Health needs to make sure that the health professionals approve.

The motion passed unanimously.

Commissioner Manguso announced that the Board is sitting as the Board of Commissioners.

Commissioner Cimino moved that the Board of County Commissioners approve \$30,000 to Grand Foundation Small Business Assistance Fund for PPE. The Grand Foundation will find the best way to be the most efficient for small businesses.

The motion passed unanimously.

Treasurer's Report

The Board reviewed the Treasurer's monthly and quarterly reports.

The Board requests that the county not tie up money for foreseeable future.

Consent Agenda

Resolution No. 2020HA-5-3, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE GRAND COUNTY HOUSING AUTHORITY BOARD TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE GRAND COUNTY HOUSING AUTHORITY AND THE SUMMIT COMBINED HOUSING AUTHORITY, FOR THE PROVISION OF ADMINISTRATIVE SERVICES FOR SUMMIT COUNTY'S SECTION 8 HOUSING CHOICE VOUCHER PROGRAM"

Resolution No. 2020-5-4, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A GRANT APPLICATION FOR THE CARES ACT GRANT OFFER, GRANT NO. 3 -08-0034-016-2020"

Resolution No. 2020-5-5, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO ACCEPTING THE BID PROPOSAL FROM OLDCASTLE SW GROUP, INC., DBA UNITED COMPANIES, FOR THE 2020 ROAD RECONSTRUCTION PROJECTS"

Commissioner Linke moved to approve the Consent Agenda.

The motion passed unanimously.

Manager and Attorney Items

County Manager McIntire presented her weekly update.

Commissioner Linke moved to approve Resolution No. 2020-5-6, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO AMENDING RESOLUTION 2020-4-24 APPROVING THE RECOMMENDATION TO AWARD OPEN LANDS, RIVERS AND TRAILS GRANT FUNDS TO HEADWATER TRAILS ALLIANCE FOR THE PHASES TRAIL SYSTEM REDEVELOPMENT PROJECT: PHASE I; GRAND COUNTY HAZARD TREE MITIGATION PROJECT; THE SIGNAGE REPLACEMENT PROJECT 2020; AND THE FOUR SEASONS TRAIL IMPROVEMENTS PROJECT AND TO THE CONTINENTAL DIVIDE TRAIL COALITION FOR THE CONTINENTAL DIVIDE YOUTH TRAIL CREW MAINTENANCE PROJECT"

The motion passed unanimously.

County Operations and Future Funding

The Board considered the option of borrowing \$1.8 million, \$3.1 million or \$5 million.

Curtis Lange stated that expenditures need to be cut in 2020. With the projected decrease in revenue, it decreases the County's ability to repay a loan.

The County revenue is currently down 22 percent.

Commissioner Cimino would like to consider a loan that will allow interest only payments for one to three years.

The Board will hold a workshop at 10:00 a.m. on May 14, 2020, to discuss County operations and future funding.

Economic Development – Economic Recovery & Resiliency Plan

Economic Development Director DiAnn Butler presented.

There has been interest in the community in forming a Business Economy Recovery Taskforce. The thought is to have an 18-month plan that is worked on in six-month increments.

This will integrate into the Economic Plan.

The Board supports the task force.

Rules for Meetings of the Board – Agenda Process

Commissioner Cimino moved to convene an executive session at 12:07 p.m. This is in compliance with CRS 24-6- 402 (4)(f), which states, "Personnel matters, unless the employee asks for an open meeting (if multiple employees are involved, they must all request the open meeting), this provision does not apply to discussion concerning any member of the local public body, any elected officials, or the appointment of a person to one such offices, nor does it apply to discussions of personnel policies generally. Present for the meeting will be the Board, County Manager, Assistant County Manager, and County Attorney.

The motion passed unanimously.

The Executive Session ended at 12:55 p.m.

I, Kristen Manguso, hereby attest that the minutes of this executive session were recorded in accordance with CRS 24-6-402 and confined to the topic authorized for discussion in the executive session.

De-Gallagher Ballot Initiative - Discussion

Commissioner Cimino would like the Board to consider putting an question on the ballot to “de-Gallagherize.”

If the question passes, the residential rate will remain the same.

Board Business

Commissioner Cimino moved to approve and sign the letter to Governor Polis regarding the variance request.

The motion passed unanimously.

Commissioner Cimino moved to approve the letters to the Town of Winter Park, the Town of Fraser, and the Winter Park / Fraser Chamber regarding their variance application.

The motion passed unanimously.

Commissioner Manguso left the meeting.

Lease Purchase Option Contract for Human Services Facility

Assistant County Manager Ed Moyer stated that the Board was provided a lease with option to purchase between Grand County and Jackwhacker, LLC, NEOW & AGAIN, LLC, AND 252 ENTERPRISES, LLC. It is a three-year term beginning July 1, 2020 going through June 30, 2023.

It is zero percent interest. At the end of the term, the County has an option to purchase the property at \$1.6 million any time before the term is up. Monthly lease payment is \$6,500 per month. One hundred percent of the lease payment is applied to purchase price. The County has \$50,000 interest in the current contract. This allocates an additional \$20,000 of earnest money. The money will be applied to the purchase price. The lease is a triple net lease option.

The County will inspect the building. The County is responsible for 100 percent of the maintenance and the County will pay for all utilities.

The seller has completed the improvements that were recommended and the County needs to inspect the improvements.

Commissioner Cimino moved that the County to enter into the Lease Purchase Option Contract for Human Services facility and Commissioner Cimino will be the signatory for the County. Staff will take steps to unwind the previous purchase contract.

Commissioner Cimino withdrew the motion.

Commissioner Cimino moved to approve and execute the Lease with Option to Purchase and authorize the interim Chair to execute outside the meeting contingent upon final inspection of building and execution of the termination agreement and earnest money release and authorize it to be executed outside the meeting.

Discussion: Commissioner Linke is troubled by this decision. This lease is best for the County at that this time.

The motion passed.

There being no further business to come before the Board, the meeting was adjourned at 2:03 p.m. The minutes were prepared by Clerk and Recorder Sara L. Rosene. Approved this 1st day of June 2020.

Kristen Manguso, Chair

Attest:

Sara L. Rosene, Clerk and Recorder