

MEETING MINUTES  
GRAND COUNTY BOARD OF COUNTY COMMISSIONERS  
GRAND COUNTY DEPARTMENT OF SOCIAL SERVICES  
GRAND COUNTY BOARD OF HEALTH  
GRAND COUNTY HOUSING AUTHORITY  
May 5, 2020

Present: Commissioner Richard D. Cimino, Commissioner District 1  
Commissioner Merrit S. Linke, Commissioner District 2  
Commissioner Kristen Manguso, Commissioner District 3 - Chair

Also Present: County Clerk and Recorder Sara L. Rosene  
County Manager Kate McIntire  
Assistant County Manager Ed Moyer  
County Attorney Chris Leahy  
Assistant County Attorney Maxine LaBarre-Krostue

Those present recited the Pledge of Allegiance.

Commissioner Linke moved to approve the Minutes of the Regular Board of County Commissioners meeting of April 28, 2020, as presented.

The motion passed unanimously.

Commissioner Manguso announced that the Board is sitting as the Grand County Housing Authority.

Commissioner Cimino moved to approve the Intergovernmental Agreement between Summit Combined Housing Authority and Grand County Housing Authority for Grand County Housing Authority to Section 8 Housing Choice Voucher Program.

The motion passed unanimously.

Commissioner Manguso announced that the Board is sitting as the Grand County Board of Commissioners.

General Public Comments

None

Finance Department

Commissioner Cimino moved to approve and sign letter to Grand County Attorney Chris Leahy authorizing him to provide information regarding pending or threatened litigation, claims and assessments to the auditors.

The motion passed unanimously.

Finance Director Curtis Lange presented the Check Register and Expenditure List to be paid on May 6, 2020, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Cimino moved to approve the checks presented on May 5, 2020 for payment on May 6, 2020 for the Grand County Housing Authority.

The motion passed unanimously.

Finance Director Curtis Lange presented the Warrant Register and Expenditure List to be paid on May 6, 2020, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Cimino moved to approve the vouchers presented on May 5, 2020, for payment on May 6, 2020, for the Grand County Board of Social Services.

The motion passed unanimously.

Commissioner Cimino moved to approve the wire payment and vouchers presented on May 5, 2020, for payment on May 6, 2020 for Grand County.

The motion passed unanimously.

Sales and Lodging taxes, Highway User Tax Funds, Building and Short-Term Rental fees are all expected to be lower than originally budgeted for 2020. Sales taxes are now projected to be only 50 percent of the budgeted level and Lodging taxes are projected to be 30 percent of the annual budget. Building permits and Short-Term Rental renewals are projected to be 50 percent of the original budget amount. Clerk & Recorder fees are projected to be 25 percent lower than budgeted and Highway User Taxes are projected to be slightly lower than budgeted for 2020. Airport reimbursements for projects are projected to be increased from 95 percent to 100 percent of costs.

	Current expected	2020 Budget
Sales Tax	\$3,615,000	\$7,230,000
Lodging Tax	\$387,600	\$1,292,000
Building Permits	\$468,350	\$936,700
Short-term rental fees	\$68,150	\$136,300
Clerk & Recorder	\$650,000	\$800,000
Airport project reimbursements	\$4,849,000	\$4,624,000
Highway Users Tax	\$1,909,000	\$2,009,000
Total	\$11,947,100	\$17,028,000

Revenues expected to be down \$5.1 million for 2020

**Expenditures in excess of budget per month**

	Spent 3/14 thru 5/4	Projected Monthly	Expected Costs thru 6/30
Emergency Operation Center personnel	\$128,000	\$74,057	\$276,114
Grand Foundation Business Grant Program	\$100,000	-	\$100,000
Isolation facility @100k/mo	\$16,000	\$18,000	\$52,000
County LT (predominately PH & Sheriff thru 4-10)	\$9,225	\$5,337	\$19,900
Other Operating expenses	\$62,400	\$36,103	\$134,606
Totals	\$315,625	\$133,497	\$582,620

Expenditures expected to be higher \$583k

Expected Effort to 2020 budget (\$5.7 million)

Departmental Contracts, Comments, Issues

The Board agreed to the use of Lacey Thurston and Doug Doudna to perform the appraisal of the Clark Lipscomb property.

Commissioner Linke moved to approve Resolution No. 2020-2-26, “A RESOLUTION APPROVING THE AMENDED FINAL PLAT AMENDED LOTS 2A AND 10A, BLOCK 7, BEING A REPLAT OF LOTS 1 AND 2, BLOCK 7, VAL MORITZ VILLAGE (SECOND FILING) ACCORDING TO THE PLAT RECORDED AT RECEPTION 117594 AND THE M&M FAMILY TRUST FILING, VAL MORITZ VILLAGE (SECOND FILING) 1<sup>ST</sup> AMENDED BLOCK 7, RECORDED AT RECEPTION 2018006613 PART OF SECTION 21, TOWNSHIP 1 NORTH, RANGE 76 WEST OF THE 6<sup>TH</sup> PM, COUNTY OF GRAND, STATE OF COLORADO” and authorize the Chair to sign all applicable documents.

The motion passed unanimously.

Commissioner Cimino moved to approve Resolution No. 2019-6-28, “A RESOLUTION APPROVING A VARIANCE PURSUANT TO ARTICLE VI OF SUBDIVISION EXEMPTION REGULATIONS AND AMENDED FINAL PLAT RIVER RANCH SUBDIVISION EXEMPTION RECORDED AT RECEPTION 2002014151, N1/2 OF SECTION 17, TOWNSHIP 1 NORTH, RANGE 80 WEST OF THE 6<sup>TH</sup> P.M., GRAND COUNTY, STATE OF COLORADO” and authorize the Chair to sign all applicable documents.

The motion passed unanimously.

Commissioner Cimino moved to approve Resolution No. 2019-10-24 “A RESOLUTION APPROVING THE PETERSON OUTRIGHT EXEMPTION BEING A REPLAT OF APPLEMAN OUTRIGHT EXEMPTION ACCORDING TO A PLAT RECORDED AT RECEPTION 94013607 AND A METERS AND BOUNDS PARCEL DESCRIBED IN BOOK 95, PAGE 626 PART OF SECTION 4, TOWNSHIP 3 NORTH, RANGE 75 WEST OF THE 6<sup>TH</sup> P.M., GRAND COUNTY, COLORADO” and authorize the chair to sign all applicable documents.

The motion passed unanimously.

Commissioner Cimino moved to approve the CARES Act Grant Offer, Grant Number 3-08-0034-016-2020 for both airports in the amount of \$30,000 per airport and authorize the Chair to sign electronically.

The motion passed unanimously.

### Board of Health

Commissioner Manguso announced that the Board is sitting as the Grand County Board of Health.

Incident Commander Brad White stated that a couple of businesses were open last week. Most small offices should be able to open now. Retailers should be opening soon. Restaurants are a big topic right now.

There are five local confirmed cases in Grand County. There are five contributing cases. There are no hospitalizations in Grand County.

The Governor's Order shows opening short term lodging after Memorial Day.

Grand County is finally in the position to perform surveillance testing. The State is providing 300 of the swab tests. Grand County will perform targeted testing of frontline workers. The testing will be voluntary.

Mr. White is drafting a variance request to the State mostly in regard to short term lodging and restaurant occupancy. When things are in place on the health care side, the variance will be submitted. The State is very clear as to what has to be in place before a variance could be allowed.

Mr. White stated that businesses must file a safety plan with the County. More than 300 plans have been filed.

Public Health Nurse Brene Belew-LaDue stated that there is no guarantee for a date when people can open due to the Governor's Order.

With regard to health care capacity, the County will need to demonstrate to the State is that even though we do not have ICU beds, the health care facilities have been in existence for a number of years providing rural care. The metro area hospitals have gotten past the peak of cases.

Grand County has to prioritize PPE to the hospitals and health care workers.

Rebecca Kauffman of the Grand County Restaurant Group (32 restaurants and bars are members) stated that they are constantly being water boarded with information, asked to comply with contradictory guidelines, and pulled in many different directions while attempting to get access to money to save their businesses to no avail. They need a confirmed date for reopening. They need a confirmed date as soon as possible so they can train staff on new procedures that are being put in place.

The restaurants need more sources for PPE in order to open.

The restaurant owners asking for guidance from one source. They are being given contradictory information.

There needs to be a clarification on occupancy.

It would be good to have a hot line for customer violations when they do reopen. There needs to be consideration for outdoor dining. There needs to be liquor licensing and zoning relaxation. They would also like a list of sanitizing products.

Ed Raegner stated that the County needs to work as aggressively as possible to get everyone open as quickly as possible.

Nick Kutrombos stated that they have been closed for two months. Health and safety are the primary concern. The businesses need to figure out a way to create an economy that take advantage of the local population base so that there is an opportunity for businesses to survive.

Brad White stated that the only local restrictions that are impeding anyone's business is short-term lodging. Everything else is dictated by CDPHE with May 26 with expiration of the order.

There were plans in place made by the local authorities based on draft orders from the state. The final orders were different from the draft orders.

A County can apply for a variance from all or part of the executive orders from the state as long as the county submits an alternative suppression plan that will either be approved or denied by CDPHE. The criteria for the

variance consideration is that the local public health agency endorses the alternative plan and the local hospitals have to verify they have the capacity to serve all people needing their care and the County Commissioner vote affirmatively to adopt the alternative plan in place of the safer at home order.

There have to be triggers in place for tightening restrictions should the local health care capacity be overwhelmed.

Commissioner Manguso stated that she would like to see Grand County in control of its own destiny.

Commissioner Manguso announced that the Board is sitting as the Grand County Board of Commissioners.

### Consent Agenda

Resolution No. 2020HA-4-21, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO, ACTING IN THE CAPACITY AS THE GRAND COUNTY HOUSING AUTHORITY BOARD, APPROVING A LOAN FROM THE GRAND COUNTY HOUSING AUTHORITY DOWN PAYMENT ASSISTANCE PROGRAM, AND AUTHORIZING A BOARD MEMBER TO WIRE TRANSFER FUNDS"

Resolution No. 2020-4-22, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A NON-FEDERAL REIMBURSABLE AGREEMENT BETWEEN THE DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO FOR INSPECTION OF THE PRECISION APPROACH PATH INDICATORS AND REILS AT THE KREMMLING-MCELROY AIRFIELD"

Resolution No. 2020-4-23, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING A RECOMMENDATION TO AWARD OPEN LANDS, RIVERS AND TRAILS GRANT FUNDS TO COLORADO PARKS AND WILDLIFE FOR THE RENEGADE RANCH PROPERTY ACQUISITION AND TO DEFER A DECISION ON GRANT FUNDS TO THE COLORADO HEADWATERS LAND TRUST FOR THE GRANBY HIGHLANDS TRAIL EASEMENT"

Resolution No. 2020-4-24, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING THE RECOMMENDATION TO AWARD OPEN LANDS, RIVERS AND TRAILS GRANT FUNDS TO HEADWATER TRAILS ALLIANCE FOR THE PHASES TRAIL SYSTEM REDEVELOPMENT PROJECT: PHASE I; GRAND COUNTY HAZARD TREE MITIGATION PROJECT; THE SIGNAGE REPLACEMENT PROJECT 2020; AND THE FOUR SEASONS TRAIL IMPROVEMENTS PROJECT AND TO THE CONTINENTAL DIVIDE TRAIL COALITION FOR THE CONTINENTAL DIVIDE YOUTH TRAIL CREW MAINTENANCE PROJECT"

Commissioner Cimino moved to approve the consent agenda.

The motion passed unanimously.

### Secure Rural Schools / National Forest Reserve

Present for the meeting were Superintendent of Schools Frank Reeves and Darrin Peppard.

County Finance Director Curtis Lange stated that the County received the National Forest Reserve Funds that is just over \$1.5 million.

The County can provide all or part of the money to the schools. In the past, the County has provided 100 percent of the money to the schools. The County has been backfilled by the Federal government. To this point, the County has not lost any revenue.

Commissioner Cimino moved to approve Resolution No. 2020-5-1, "A RESOLUTION PROVIDING FOR THE DISTRIBUTION OF THE NATIONAL FOREST RESERVE APPORTIONMENT" The funds will be distributed as follows: West Grand School District \$369,780.75 and East Grand School District \$1,153,204.23

The motion passed unanimously.

Commissioner Cimino moved to approve Resolution No. 2020-5-2, "A RESOLUTION DIRECTING THE GRAND COUNTY TREASURER TO DISBURSE FUNDS FROM THE ESCROW 'COLORADO RIVER CA ESCROW' ACCOUNT" based on a request from Winter Park Water & Sanitation District for payment of work completed by URS Corporation in the amount of \$14,167.

The motion passed unanimously.

Calendar

- Daily Standing COVID-19 meeting at 2:00 p.m.
- May 6 All Hands meeting
- May 6 CPP meeting via Zoom at 10:00 a.m.
- May 8 Natural Resources Round Table at 8:00 a.m.

County Manager Kate McIntire provided her weekly update.

Finance Director Curtis Lange presented:

Projected Budget Deficits and Postponed or Eliminated Operations and projects

Projected County wide effects to Fund Balance	\$(5,700,000)
Add back Restricted Funds using restricted fund balance to cover deficits	
Lodging Taxes	\$904,400
Open Lands, Rivers and Trails	\$834,231
Use TABOR emergency reserve for COVID-19 unbudgeted expenditures	\$582,620
Less Restricted Funds using surplus to cover costs	
Airports – FFA increased project funding to 100%	\$(225,000)
Total budget shortfall less restricted funds	\$(3,603,750)
% Unrestricted fund balance of operating budget	17 %

Postponed or Eliminated Operations and Projects	
Hiring freeze projected savings	\$500,000
Excess hire lag savings over budget	\$420,500
Pay plan consultant cancelled	\$40,000
Windy Gap pumping plan cancelled	\$35,000
Internship program cancelled	\$25,000
Total Budget Shortfall less restricted funds and these projects	\$(2,583,250)
% Unrestricted fund balance of operating budget	22%

Unrestricted Fund Balance calculation

2020 Operating Expenditure Budget	\$20,000,000
2019 Estimated Unrestricted Fund Balance	\$7,000,000
Total budget Shortfall less restricted funds and above projects	\$(2,583,250)
Projected Unrestricted Fund Balance	\$4,416,750
	22%

Operations, projects, strategies to consider postponing or eliminating

Note: \$200,000 saved represents 1% of Unrestricted Fund Balance available

Operating projects:

R&B asphalt budget	\$1,778,398		
Postpone 50%	50%		
Projected savings	\$ 889,199	\$890,000	4.5%
Current savings for meetings/training, fuel reimbursement etc			TBD

Furlough example:

2020 Personnel budget	All employees	Excluding certain Departments listed below:	Excluding certain departments listed below:
Wages	\$14,793,671	\$7,468,389	
FICA	\$1,147,675	\$587,280	
Retirement	\$781,767	\$731,420	
Total	\$16,723,113	\$8,787,089	Savings per day (260/year) \$33,796
1 in 5 days furloughed 20%	20%	20%	
Savings – all year – all employees	\$3,344,623	\$1,757,418	
Remaining year percent (June – December)	7/12	7/12	
Savings – remainder of year – all employees	\$1,951,030	\$1,025,160	Savings for 1 day per pay period \$512,580

Some departments may not be furloughed – shifts 24hr/7 days a week, or, citizen support increased due to COVID-19

Coroner  
 Department of Human Services

EMS

Judicial

Juvenile Services

OEM

Public Health

Sheriff / Jail

Commissioner Cimino moved to accept the United Companies bid for asphalt in the amount of \$1.5 million as presented.

The motion passed unanimously.

There being no further business to come before the Board, the meeting was adjourned at 12:47 p.m. The minutes were prepared by Clerk and Recorder Sara L. Rosene. Approved this 19<sup>th</sup> day of May 2020.

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Kristen Manguso, Chair

Attest:

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Sara L. Rosene, Clerk and Recorder