

MEETING MINUTES
GRAND COUNTY BOARD OF COUNTY COMMISSIONERS
GRAND COUNTY DEPARTMENT OF SOCIAL SERVICES
GRAND COUNTY BOARD OF HEALTH
GRAND COUNTY HOUSING AUTHORITY

April 14, 2020

Present: Commissioner Richard D. Cimino, Commissioner District 1
Commissioner Merrit S. Linke, Commissioner District 2
Commissioner Kristen Manguso, Commissioner District 3 - Chair

Also Present: County Clerk and Recorder Sara L. Rosene
County Manager Kate McIntire
Assistant County Manager Ed Moyer
County Attorney Chris Leahy

Those present recited the Pledge of Allegiance.

Commissioner Linke moved to approve the Minutes of the Regular Board of County Commissioners meeting of April 6, 2020 with a correction.

The motion passed unanimously.

Commissioner Manguso announced the Board is sitting as the Grand County Housing Authority.

Commissioner Cimino moved to approve the OCAF rent increase for Silver Spruce Apartments as presented by Sheena Darland Operations Manager of the Grand County Housing Authority and authorize the Chair to sign all applicable documents.

The motion passed unanimously.

Commissioner Cimino moved to approve the Intergovernmental Agreement between Clear Creek Housing Authority and Grand County Housing Authority for Grand County to administer the Section 8 Housing Choice Voucher Program as presented by Sheena Darland Operations Manager and authorize the Chair to sign all applicable documents.

Discussion: The total compensation for administering vouchers for housing for calendar year 2020 shall not exceed \$3,478.80.

The motion passed unanimously.

Commissioner Manguso announced the Board is sitting as the Grand County Board of Commissioners.

Employee Recognition

County Manager Kate McIntire recognized employees who have celebrated five-year anniversaries.

The following are celebrating anniversaries of five or more years:

Teri Hertel	15 years
Brenda Bock	25 years
Christina Whitmer	30 years

Public Comment

Tammy Acord asked whether plastic could be burned in Grand County. The Board encouraged Ms. Acord to contact the Colorado Department of Public Health and Environment Air Quality Control Commission regarding burning.

Ed Recor asked if the County is adjusting its budget due to COVID 19. Grand County is tracking COVID 19 expenditures. Commissioner Cimino stated that Grand County is executing its budget differently than it was approved.

Finance Department

Finance Director Curtis Lange presented the Check Register and Expenditure List to be paid on April 15, 2020, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Cimino moved to approve the checks presented on April 14, 2020 for payment on April 15, 2020 for the Grand County Housing Authority.

The motion passed unanimously.

Finance Director Curtis Lange presented the Warrant Register and Expenditure List to be paid on April 15, 2020, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Cimino moved to approve the vouchers presented on April 14, 2020, for payment on April 15, 2020 for the Grand County Board of Social Services.

The motion passed unanimously.

Commissioner Cimino moved to approve the wire payment and vouchers presented on April 14, 2020, for payment on April 15, 2020 for Grand County.

The motion passed unanimously.

County Manager McIntire stated that there is a Finance Group on the Incident Management Team that is tracking all the costs of the COVID 19 response. A Finance Recovery Team has been implemented.

Finance Director Curtis Lange stated that he is tracking the COVID 19 expenses. The Emergency Operations Center has been up and running for a month. The County has spent approximately \$225,000 and \$100,000 of that is the donation to the Small Business Fund.

The Grand Foundation stood up two funds.

The Emergency Assistance Fund is a fund for individuals and it raised \$185,000. Of the \$185,000, \$30,000 was earmarked for small businesses. The Grand Foundation has provided \$20,000 to the Mountain Family Center. The Grand Foundation has funded over 100 applications for rent, mortgage and utilities assistance in the amount of \$35,000. It is expected that another \$25,000 will be allocation in May. In addition, \$25,000 has been awarded to other Grand County non-profits.

The Grand Foundation set up a Small Business Emergency Grant Fund. The fund was created for small businesses and to date, they have raised \$510,000.

Contributing partners:

Grand County	\$100,000
Town of Winter Park	\$100,000
Town of Fraser	\$100,000
Town of Granby	\$50,000
Town of Grand Lake	\$25,000
Town of Kremmling	\$15,000

Mountain Parks Electric and Grand Foundation were part of the remaining \$90,000 that was contributed

A committee was set up to review the assistance applications.

Manager and Attorney Items

The CSU Extension Director Olivia Clark was introduced.

Commissioner Cimino moved to approve the Amended Application for Federal Assistance from the U.S. Department of Transportation Federal Aviation Administration for the Kremmling McElroy Airfield as presented.

The motion passed unanimously.

Commissioner Cimino moved to approve the Amended Application for Federal Assistance from the U.S. Department of Transportation Federal Aviation Administration for the Granby-Grand County Airport, Emily Warner Field as presented.

The motion passed unanimously.

Clerk and Recorder Sara Rosene presented the monthly Clerk's report.

Clerk and Recorder Sara Rosene asked that there be a consideration of how people will move through the building once it is reopened.

Commissioner Cimino moved to approve the bid from CMH for the County Road 491 Bridge Project in an amount not to exceed \$150,000.

The motion passed unanimously.

Commissioner Cimino moved to approve the Temporary Access Agreements between Wesley G. House, Chica, LLC, Hadley Bradbury, Joan Bradbury, Thomas M. Kostelecky, Kathryn S. Kostelecky, Larry J. Ware 2017 Qualified Personal Residence Trust and Grand County and authorize the Chair to sign all applicable documents.

The motion passed unanimously.

Board of Health

Commissioner Manguso announced that the Board is sitting as the Board of Health.

Incident Commander Brad White stated that active cases have not changed. People continue to get tested at a much slower rate.

Public Health Director Brene Belew-LaDue stated that she is working on a plan for reopening. Some of the things to consider are:

1. When the County's peak will occur
2. Not a lot of people have been tested (neither in the County nor the State)
3. What is the medical system capacity in Grand County
 - a. Grand County has no ICU beds
 - b. Grand County has very few ventilators
 - c. The personnel capacity in medical system is limited
4. How effective has social distancing, masks, isolation, personal protective equipment been in Grand County

Ms. Belew-LaDue stated that case definition for COVID 19 will likely change nationwide.

Dr. Selenke stated that the case definition will change by a couple of factors. If a person has significant exposure that is defined through regular mode tracing and COVID 19 symptoms, they will not have to be tested to have a COVID 19 diagnosis.

In the event that there are more cases, Grand County has set up an Isolation Care Facility to help with additional cases.

Grand County Rural Health Network Director Jen Fanning stated that Mountain Family Center was hit hard. What the Mountain Family Center is doing in one week is what they were doing in a month to a month and a half of service.

Economic Development Director DiAnn Butler reported that direct resources have been made available to local businesses. There has been assistance with applications and workforce issues.

At a state level, there is work on an economic resiliency and recovery plan. The plan will be business lead.

Commissioner Cimino moved to approve the Amended Agreement between Grand County Board of Health between Denver Health and Hospital Authority as presented.

The motion passed unanimously.

Commissioner Manguso announced that the Board is sitting as the Board of County Commissioners.

Manager and Attorney Items

County Manager Kate McIntire presented her weekly update.

Ms. McIntire asked if the Board would like to cover COVID 19 related treatments for members on the County Health Insurance Plan.

Kelly Oxley stated that the line item for Search and Rescue is approximately \$41,000 per year. In the past, this was vouchered by a volunteer treasurer. Most of the reimbursements are for mileage.

Ms. Oxley would like the Board to consider a bi-annual payment to Search and Rescue. This would allow the County to front-load Search and Rescue for them to do their reimbursements and then the expenditures would be reviewed at the end of the year by an auditor.

Mr. Lange stated that the County has not defined the budgeted items.

Commissioner Linke believes there is a way to streamline the process. Commissioner Cimino suggested that there be a process change in 2021. Commissioner Manguso agreed that more information would be necessary to make a change in process.

Commissioner Cimino moved to approve Resolution No. 2020-4-7, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO VERIFYING AND APPROVING PHASE 2 CONTRACT DOCUMENTS SUBMITTED BY THE WINTER PARK WATER AND SANITATION DISTRICT FOR APPROVAL AND ESCROW AGENT PAYMENT AUTHORIZATION, PURSUANT TO THE FUNDING DISBURSEMENT AGREEMENT, AS AMENDED, FOR THE COLORADO RIVER COOPERATIVE AGREEMENT ARTICLE 11.E.14, FOR CONSTRUCTION OF THE JIM CREEK BYPASS AND PIPELINE PROJECT"

The motion passed unanimously.

Treasurer's Report

County Treasurer Christina Whitmer presented the weekly Treasurer's Report.

Manager and Attorney Items

Commissioner Cimino moved to waive the right of first refusal for sale to Eugene and Samantha Wholsey from Everett Sutton for properties identified as PineAire Addition to Hot Sulphur Springs Account Numbers R305200, R305222, R306499, and R306500 (lots in Blocks 39 and 19) for a total purchase price of \$8,500. The County will accept the transfer fee of \$21.25 for the sale.

The motion passed unanimously.

Consent Agenda

Resolution No. 2020-4-1, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO AUTHORIZING THE TEMPORARY REHIRE OF AN EMPLOYEE TO THE GRAND COUNTY SHERIFF'S DEPARTMENT"

Resolution No. 2020BOH-4-2, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE GRAND COUNTY BOARD OF HEALTH TO EXECUTE A LICENSE AGREEMENT BY AND BETWEEN INTRAWEST/WINTER PARK OPERATIONS CORPORATION AND THE GRAND COUNTY BOARD OF HEALTH FOR USE OF THE VINTAGE HOTEL AS AN ISOLATION FACILITY"

Resolution No. 2020BOH-4-3, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE GRAND COUNTY BOARD OF HEALTH TO EXECUTE AN AGREEMENT BETWEEN DENVER HEALTH AND HOSPITAL AUTHORITY AND THE GRAND COUNTY BOARD OF HEALTH FOR TEMPORARY STAFFING OF AN ISOLATION FACILITY"

Resolution No. 2020BOH-4-4, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE GRAND COUNTY BOARD OF HEALTH TO EXECUTE A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN WEST GRAND SCHOOL DISTRICT 1-JT AND THE GRAND COUNTY BOARD OF HEALTH FOR USE OF THE WEST GRAND MIDDLE SCHOOL GYMNASIUM AS AN ISOLATION FACILITY"

Resolution No. 2020-4-5, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING AND APPROPRIATING AN INCREASE IN EMERGENCY SPENDING AUTHORITY FOR THE COUNTY MANAGER AND GRAND COUNTY PUBLIC HEALTH AGENCY TO A TOTAL OF \$500,000.00 ON COVID-19 PANDEMIC EMERGENCY RESPONSE ACTIVITIES AND PUBLIC ASSISTANCE AS SET FORTH HEREIN"

Resolution No. 2020-4-6, "A RESOLUTION APPROVING A CONTRIBUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO THE GRAND FOUNDATION'S EMERGENCY SMALL BUSINESS ASSISTANCE GRANT FUND"

Commissioner Cimino moved to approve the Consent Agenda.

The motion passed unanimously.

Colorado River District Update, Current Issues

Zane Hessler of the Colorado River District stated that the District had been lobbying for additional General Fund appropriations prior to the COVID19 interruption of the session. There was \$10 million requested in the Governor's Budget for water plan implementation projects. They were also trying to secure additional funding for Windy Gap By-Pass. Unfortunately, the economic crisis puts those funding priorities for the water community and all other funding priorities in jeopardy.

Some of the District's legislation was heard and passed prior to the COVID 19 interruption of the session.

The River District has expressed financial concerns. The District's Board may consider putting a question on the November ballot to increase revenue.

The Board expressed that polling data is extremely important prior to a decision with regard to a ballot question.

Grand County Library District Update

*People

- Creative expression
- Agent for positive change
- Personal growth through literacy & learning

*Place

- Welcoming and respectful physical & virtual spaces
- Changing needs
- Access to services & opportunities to change

*Platform

- Resource to promote education, personal growth, and recreation
- Trustworthy repository for reliable information

People

Support creative expression in music, art, writing, and exchange of ideas

Great Decisions

Scandinavian Arts, Zentangle, Quarterly Crafts

Artist displays, Quilting Club

Makerspace tables

Check Out the Music program

Promote writers of Grand County

- Author events
- Craft talks
- Freelance and publishing writers panel
- Young Adult Writers Group
- Scary Story contest

Active in the community as an agent for positive change

Educational Opportunities

- Adult Wellness
- Family Astronomy Nights and Astronomy Club
- KBYG, Mtn Lions, Pets
- ESL classes
- Career Online High School

Outreach

- Cliffview, KMH Elder Care, Senior Luncheons
- Rotary Clubs, Fraser Valley Lions Club, PEO, Women with Altitude, YMCA Snow Mountain Ranch
- Preschools, Raising a Reader
- School events

Grand County Christian Academy, Indian Peaks Charter School

- Town boards & Chamber events
- Children's Fair, Community Baby Shower, Playgroups

Collaborations

- HHRC
- Girl Scouts
- 4-HGrand Beginnings
- Sons of Norway
- School districts
- Local police and fire departments

Promote personal growth through literacy & learning

Growing Readers Together

- Training and site visits
- Modeling and directing caregivers
- Disseminated books and materials

School Age Readers Advisory Team

Book float

Technical Literacy

- Additional one-on-one tech time
- Cybersecurity Series

STEAM programming opportunities

- Kits
- Hands on activity based programming
- Gaming Center
- Robotics Book Clubs, National Comic Book Day

Place

Provides physical and digital spaces where visitors are respected and welcomed

- Staff Training included customer services & guerrilla time
- Wide variety of library displays
- Signage with suggestions and ideas
- Site visits
- Graphic Novels as a separate collections
- Amnesty Week
- Parties & Celebrations

Interiors reflect the changing needs of library customers

- Kremmling teen area revamped with bean bags
- Granby Library implemented 'charging' chairs & updated furniture in children's library
- Hot Sulphur Springs Library created a cozy reading nook & child accessible book bins
- Juniper Library hung a quilt display
- Fraser Valley Library in process of shifting Graphic Novel collection towards adult literature from juvenile

Provide access to services and opportunities for change

- Access Grand
- Denver Post*
- Rosetta Stone
- Increased collection by more than 3,700 items
- Jumbotron and LCD screen rotation
- Circulation analysis

Platform

Virtual sites provide access to services and opportunities for change

Marketing library operations

- Library Aware templates
- Brand & Style Guide
- Newsletter
- Press Releases

Librarians as guides

Internal Success

- Dewey
- Five year budgetary impact tool
- Debt payment

- Increased Summer Reading Program participant completion
- Teams virtual meetings

Some numbers from 2019

- 144,198 visitors to the libraries
- 1,403 new library card holders
- 153,498 items circulated
- 17,515 reference questions answered
- 2,541 new eMediaPatrons
- 28,802 Overdrive checkouts
- 30,627 wi-fi users
- 8,765 online resource use
- 963 programs offered with 13, 719 attendees
- 842 readers in the SRP and 1,269 participants in SRP programs
- 6,336 participants in story times across the districts
- 1,890 visits to our after school programs offering activities, homework help, and creative opportunities
- 60 books as the first step to 1000 Books Before Kindergarten
- 208 uses of our meeting rooms

Board Business / Correspondence / Calendar

Commissioner Linke moved to extend the terms for the Airport Advisory Board for Dennis Carpenter and Jim Ward to the end of 2020.

The motion passed unanimously.

Commissioner Linke moved to allow the Granby Rotary to apply for a liquor license on County property at Flying Heels Arena.

The motion passed unanimously.

Alexis Kimbrough reported that the field operations for the Census have been suspended to June 1, 2020. The time to respond has been extended to October 31, 2020.

Ms. Kimbrough will look at preparing a mailing to remind people to complete their 2020 Census forms.

Commissioner Linke

- Attended Colorado Department of Agriculture call
- Attended the AGNC weekly legislative call

Commissioner Manguso

- Attended the STAC meeting

April 16 AGNC call (Commissioner Linke)

Daily meeting The Board has a scheduled a meeting at 2:00 p.m. in the event a meeting is necessary

County Treasurer Christina Whitmer reported that the Governor provided an Order that allows Treasurers to either waive interest or delay due dates. There is also an Order that allows Public Trustees to delay opening foreclosures.

Ms. Whitmer reported that she will be complying with the statute. She will not make any judgment calls on interest or extending any due dates. Taxes will be sold at the tax lien sale as provided for by law.

Ms. Whitmer stated there are still checks that are not clearing. The checks are not being printed by pdf and Ms. Whitmer does not know why the OCR is not being read. Ms. Whitmer offered to run the entire run of checks.

County Manager Kate McIntire stated that she would like to discuss options for the Whitmer building at the meeting next week.

The alternative purchase items are:

1. Purchase using County funds of \$1.6 plus \$30,000 costs to close on June 30
2. Back out of purchase and lose the \$50,000 earnest money
3. Consider a lease purchase funding arrangement with a bank with an option to pre-pay early
 - a. 20-year term (3 percent interest rate would be approximately additional \$513,000 in interest)
 - b. 30-year term (3 percent interest rate would include additional interest)

There being no further business to come before the Board, the meeting was adjourned at 12:30 p.m. The minutes were prepared by Clerk and Recorder Sara L. Rosene. Approved this 21st day of April 2020.

Kristen Manguso, Chair

Attest:

Sara L. Rosene, Clerk and Recorder