

MEETING MINUTES  
GRAND COUNTY BOARD OF COUNTY COMMISSIONERS  
GRAND COUNTY DEPARTMENT OF SOCIAL SERVICES  
GRAND COUNTY HOUSING AUTHORITY

March 24, 2020

Present: Commissioner Richard D. Cimino, Commissioner District 1  
Commissioner Merrit S. Linke, Commissioner District 2  
Commissioner Kristen Manguso, Commissioner District 3 - Chair

Also Present: County Clerk and Recorder Sara L. Rosene  
County Manager Kate McIntire  
Assistant County Manager Ed Moyer  
County Attorney Chris Leahy

Those present recited the Pledge of Allegiance.

Commissioner Manguso announced that the Board is sitting as the Grand County Housing Authority.

Commissioner Cimino moved to approve the Down Payment Assistance Fund Subordination Agreement between the Grand County Housing Authority and Newrez in the amount of \$6,125.

The motion passed unanimously.

Commissioner Manguso announced that the Board is sitting as the Grand County Board of Commissioners.

Finance Department

Finance Director Curtis Lange presented the Check Register and Expenditure List to be paid on March 25, 2020, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Linke moved to approve the checks presented on March 24, 2020 for payment on March 25, 2020 for the Grand County Housing Authority.

The motion passed unanimously.

Finance Director Curtis Lange presented the Warrant Register and Expenditure List to be paid on March 25, 2020, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Linke moved to approve the vouchers presented on March 24, 2020, for payment on March 25, 2020 for the Grand County Board of Social Services.

The motion passed unanimously.

Commissioner Linke moved to approve the wire payment and vouchers presented on March 24, 2020, for payment on March 25, 2020 for Grand County.

The motion passed unanimously.

Commissioner Cimino moved to approve Resolution No. 2020-3-12, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TEMPORARILY SUSPENDING THE CASH AND REVENUE POLICY REQUIREMENT OF DAILY DEPOSITING REVENUE UNDER \$500.00 WITH THE GRAND COUNTY TREASURER"

The motion passed unanimously.

Departmental Contracts, Comments,

Commissioner Cimino moved to approve the First Amendment to the Grand Futures Prevention Coalition and Grand County in the amount of \$4,996.40 for additional work.

The motion passed unanimously.

Commissioner Cimino moved to reappoint Mike Crosby, Steve Sears, and Cindy Southway to the Open Rivers Lands and Trails Committee for their second and final four-year term.

The motion passed unanimously.

Commissioner Cimino moved to approve the EMS employee rehire within the 13-week period that the County Policy prohibits.

The motion passed unanimously.

#### Board Business / Correspondence / Calendar

Commissioner Cimino stated that he received a great deal of COVID related correspondence.

The Board might assemble as a Board every day at 2:00 p.m.

Commissioner Linke attended a Club 20 conference call. The annual Club 20 Spring Conference scheduled in April has been cancelled.

March 26 NWCCOG meeting (Commissioner Manguso)

March 26 AGNC meeting (Commissioner Linke)

#### Manager and Attorney Items

Commissioner Manguso announced that the Board is sitting as the Board of Health.

COVID-19 Incident Commander Brad White stated that Grand County had its first confirmed case of COVID-19 on March 17. He expects a second confirmed case associated with the County and another probable. The County is receiving negative tests back from the state daily. The percentage from positive to negative is quite low. With business closures, law enforcement is providing assistance and more visibility in the County.

Grand County Public Health Director Brene Belew-LaDue stated that public health is monitoring and following up on positive cases and contact tracing. They are partnering with health care facilities in community and monitoring resources at facilities. They are developing plans for alternative care facilities for medical surge. They are doing assessments of social distancing and monitoring on how to take care of that. They added a new mental health branch director to operations because of issues with social distancing and isolation

The Human Services branch has over 160 volunteers. They are working on funding, food and supplies. They are preparing for increased needs for social services; such as food stamps, WIC and other services.

Ms. Belew-LaDue stated that social distancing is difficult to measure.

Health care providers are currently able to meet the medical needs of the community.

Human Services Director Deb Ruttenberg stated that the needs of child care are being assessed particularly for essential service workers.

Brad White stated they are putting a contract in place for an isolation facility. There has been a discussion on places to house health care workers and responders should it be needed.

Finance Director Curtis Lange stated that he is tracking the costs associated with COVID-19. Most of cost is mostly personnel. There is roughly \$35,000 in costs that were not previously budgeted for in the 2020 budget.

County Manager Kate McIntire stated that there is roughly \$80,000 put into response of County staff time.

The total amount that has currently been spent is roughly \$100,000.

On March 25 at 4:00 p.m. there will be a live virtual forum with COVID-19 response team. People can send in questions before the meeting at [jicgrandcounty@gmail.com](mailto:jicgrandcounty@gmail.com) or questions can be submitted live on FaceBook on Grand County Public Health.

Ms. McIntire stated that the Incident Management Team named Brad White the Incident Commander on March 14. The County Manager and Assistant Manager are on the policy team and finance team.

On March 16, the County implemented a tiered response. The County is in Tier IV. That is a guideline for directors and elected officials to manage staff during the pandemic.

On March 13, the County adopted a temporary closure policy to allow the County to close. The Board also adopted a pandemic sick and leave policy.

The Board declared a state of emergency on March 14. On the 16<sup>th</sup>, the County enacted the closure policy and closed all facilities to the public. The County employees are still delivering services. On Friday the 20<sup>th</sup>, the County reduced operations down to essential functions and anyone who has remote capability.

There was \$150,000 budgeted for emergencies in the 2020 Grand County budget. The Emergency Operations Plan also authorizes the County Manager to spend an additional \$100,000 above that amount. That is a total of \$250,000 that the County Manager is authorized to spend on any emergency.

Ms. McIntire stated that the Finance Director mentioned that the pre-budgeted County employee staff time are estimated at \$80,000 so far. The County is tracking those costs.

Ms. McIntire expects to see a \$1.5 million decrease in County Sales Tax revenue.

The County has funded the Emergency Operation Center and Incident Management Team to date. That includes all non-County employee staff time and other resources needed to run the Emergency Operations Center. The County has spent money on overtime for Grand County employees who are working on COVID 19 response that is unaccounted for in the 2020 budget.

Resource orders related to community response efforts through the Emergency Operations Center are also being tracked.

Commissioner Manguso announced that the Board is sitting and the Board of Commissioners.

The Board agreed to hold off on the County Pay Plan for now.

Assistant County Manager Ed Moyer stated that the County has an extension for the cultural survey through September 1, 2020 for the Fraser Valley Parkway.

Ed Moyer stated that Carly Thomilson is the new 4H Coordinator.

Commissioner Cimino moved to approve Temporary Access Easement to be signed outside the Board meeting after legal review.

The motion passed unanimously.

**Resolution No. 2020-3-7, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE THE 2020 GRAND COUNTY ANNUAL OPERATING PLAN CONCERNING COORDINATED WILDLAND FIRE MANAGEMENT ACTIVITIES"**

**Resolution No. 2020-3-8, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE COLORADO DEPARTMENT OF PUBLIC SAFETY, THE GRAND COUNTY SHERIFF, AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO FOR PARTICIPATION IN THE COLORADO EMERGENCY FIRE FUND"**

**Resolution No. 2020-3-9, "A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING AN AWARD OF CONSERVATION TRUST FUND MONIES TO THE FLYING HILLS ARENA ASSOCIATION FOR REPAIR AND/OR REPLACEMENT OF THE ARENA STRUCTURE AT THE FLYING HEELS ARENA"**

Commissioner Cimino moved to approve the Consent Agenda.

The motion passed unanimously.

Public Hearing – Fraser Valley Natural Gas Extension – Public Utility Special Use Permit

Community Development Director Robert Davis asked to continue the hearing.

Commissioner Cimino moved to continue the public hearing to April 6, 2020 at 3:00 p.m.

The motion passed unanimously.

Small Business Assistance Grant Fund

Megan Ledin, of Grand Foundation, stated that she sent the Board a draft for the Grand Foundation to create an emergency assistance grant fund. With everything happening in the County with regard to COVID 19, the Grand Foundation is collaborating with the non-profits and departments providing direct services to individuals to create an emergency assistance fund for non-profits and departments. That includes rental assistance, utility assistance, food assistance, behavioral and mental health needs, other health needs.

Through the process of creating the emergency assistance fund, many individual and business owners throughout the county called and inquired about what could be done for small businesses in the community.

The Board was sent a copy of the draft concept of the fund they would like to create for small businesses. The Grand Foundation will likely move forward with this fund and would like government entities to be involved. It has not yet been established in the community but Ms. Ledin believes that it will be moved forward.

The fund created for individuals currently has \$184,000 with money that housing assistance has put in. There was \$20,000 spent out of the fund in the last two days.

Nick Kotrumbus owns Denos Mountain Bistro and is Mayor Pro-tem in Winter Park. With the closing of the resort, the economy came to a screeching halt. The Colorado Restaurant Association has done an incredible job in lobbying for and forming policy on the State and National level. Restaurants are exempt from the mandatory stay at home order and they are allowed delivery options. The delivery option only works in an area where there is still an economy. Our communities do not have the critical mass to support this. Most restaurants have since closed because they are reporting only \$200 to \$300 in daily sales. The majority of the hourly employees have been laid off. The businesses are left with a massive amount of liability on their books. The businesses owe sales and payroll taxes from a strong February and beginning of March sales period. There have been no stimulus packages passed by the governments on any level.

SBA loans will take four to eight weeks to get and only if eligible. Rent is due for businesses in seven days. Many of the liability insurance policies have a virus and bacteria clause making interruption of business claims unavailable.

Mr. Kotrumbus believes he will have a loss of sales to the end of April in the amount of \$370,000 with tax liabilities of almost \$100,000. This does not include other overhead.

Mr. Kotrumbus is concerned that state and national leaders are not taking the mountain economy into consideration. It is logical to assume that those leaders have not owned and operated businesses in seasonal mountain communities.

Mr. Kotrumbus stated that businesses need local relief that works in the unique economic environment. The businesses need to be solvent so they can pay rent in a few days. This needs to have no debt attached.

Brian Cerkvnik of Home James Transportation stated he and his wife purchased Home James approximately two years ago. The business was growing at a rate of 12.1 percent year over year until it ground to a complete halt on March 20, 2020. In the two months to follow, they will miss out in helping out \$3,274 passengers and there will be \$245,000 of lost revenue.

Mr. Cerkvnik stated if they business remains closed to the end of July, they will look at about \$500,000 in lost revenue. If the business remains closed to the end of 2020, they will lose over \$1.1 million.

Mr. Cerkvnik stated that he employees 37 workers in Grand County.

Mr. Cerkvnik pays approximately \$25,000 each month for rent, utilities and the cost of doing business. He has requested a six-month deferment on the SBA loan and is awaiting approval. He is also applying for SBA disaster loan assistance. More debt is not the answer.

Charlie Johnson represents the ownership of Cooper Creek Square and Winter Park Station. Mr. Johnson supports the assistance to individuals. He also believes that small businesses are important. There are 55 businesses at the location he manages.

Mr. Johnson encourages the County to provide any assistance possible to the small businesses in Grand County.

Katherine Ross is the Director of the Winter Park Chamber and member of the Board of Grand Foundation. Ms. Ross believes that the Board needs to take action now to help the business community. Ms. Ross believes that donated funds can be leveraged in the future.

Ryan Barwick, owner of the Liquor Depot, Grand Adventures and Mad Adventures. Mr. Barwick stated that on the Grand Adventures side, they are 100 percent shut down for the season. The lost revenue impact to businesses is \$548,000. As of yesterday, Mr. Barwick has laid off 43 staff.

Mr. Barwick believes that local businesses need help in the short term to bridge gap.

Keith Riesberg, Town Manager for Town of Winter Park, stated a countywide small business program will allow for a one-stop shop for the business community. The short term program will allow businesses to stay in business while they are pursuing longer term options for funding and revenue streams.

Local governments will be asked to contribute. This will allow local government to pool resources and leverage those dollars for outside funds from the state or foundations.

A county-wide program will allow all businesses in the County to participate.

No towns have committed funds yet. Winter Park will have a special meeting tonight and Mr. Riesberg expects Winter Park Town to contribute. Mr. Riesberg will recommend Winter Park to donate \$50,000.

Town Manager for Granby stated that he will recommend that the Town of Granby contribute \$50,000 at its meeting tonight.

Dan Stoltman, Town Manager of the Town of Kremmling stated that Kremmling will have a meeting next week and this will be on the agenda. Mr. Stoltman will be making a recommendation to contribute but the money will come from the reserves.

Jeff Durbin, Town Manager of the Town of Fraser, states that he supports this well. This is a solid proposal. Mr. Durbin has preliminary support from his Board but he does not have a number but hopes to start with \$50,000.

Commissioner Cimino thanked everyone for the conversation. Commissioner Cimino believes that small business loans will take eight weeks or more. Some sort of grant program is probably what is needed to bridge the gap right now. Commissioner Cimino would like more time to find out how the funds will be used.

Commissioner Cimino proposed that a goal be set of \$1 million fund. Commissioner Cimino would like to have \$500,000 cobbled together from the county and the towns and then receive matches to that fund.

Commissioner Cimino proposes that the County commit to \$100,000 today. The County does need to get the final details. Commissioner Linke supports the \$100,000 as a seed fund. This community support is how the County can move forward to apply for additional funds. Commissioner Manguso agrees with the commitment of \$100,000. Commissioner Manguso asked for a distribution formula for this.

Megan Ledin stated that the Grand Foundation will get final details on the fund. Ms. Ledin will work with Kate McIntire and DiAnn Butler on the final details. Ms. Ledin stated that there is a state fund that Grand Foundation can apply to for matching funds.

Ms. Ledin stated any distribution formula or plan will be reviewed by a committee. There will be representation from the entire County on the committee.

There being no further business to come before the Board, the meeting was adjourned at 1:41 p.m. The minutes were prepared by Clerk and Recorder Sara L. Rosene. Approved this 6<sup>th</sup> day of April 2020.

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Kristen Manguso, Chair

Attest:

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Sara L. Rosene, Clerk and Recorder