

MEETING MINUTES
GRAND COUNTY BOARD OF COUNTY COMMISSIONERS
GRAND COUNTY DEPARTMENT OF SOCIAL SERVICES
GRAND COUNTY BOARD OF HEALTH
GRAND COUNTY HOUSING AUTHORITY
February 2, 2021

Present: Commissioner Richard D. Cimino, Commissioner District 1
Commissioner Merrit S. Linke, Commissioner District 2- Chair
Commissioner Kristen Manguso, Commissioner District 3

Also Present: County Clerk and Recorder Sara L. Rosene
Acting County Manager Ed Moyer
County Attorney Chris Leahy
Assistant County Attorney Maxine LaBarre-Krostue

Those present recited the Pledge of Allegiance.

Finance Department

Finance Director Curtis Lange presented the Check Register and Expenditure List to be paid on February 3, 2021, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Cimino moved to approve the checks presented on February 2, 2021, for payment on February 3, 2021, for the Grand County Housing Authority.
The motion passed unanimously.

Finance Director Curtis Lange presented the Warrant Register and Expenditure List to be paid on February 3, 2021, for vendor payments. The list for this period was verified for the Board's approval.

Commissioner Cimino moved to approve the vouchers presented on February 2, 2021, for payment on February 3, 2021, for the Grand County Board of Social Services.
The motion passed unanimously.

Commissioner Cimino moved to approve wire payment and vouchers presented on February 2, 2021, for payment on February 3, 2021, for Grand County.
The motion passed unanimously.

Pandemic and Fire Costs as of 2-2-2021

	COVID-19	East Troublesome Fire		
		Paid	Unbilled but expected	Total Fire
2020 Cares Act Reimbursement Allocation	\$ 701,883			
Less:				
2020 Personnel costs	\$ 381,135	\$ 137,487		\$ 137,487
2020 Grand Foundation programs funded	\$ 230,000			\$ -
2020 Rural Health grant	\$ 10,000			\$ -
2020 Other operating costs	\$ 115,852	\$ 261,040	\$ 156,619	\$ 417,659
Total 2020 costs	\$ 736,987	\$ 398,527	\$ 156,619	\$ 555,146
Net 2020 (costs) after reimbursements	(\$ 35,104)	(\$ 398,527)	(\$ 156,619)	(\$ 555,146)
2021 Reimbursements Requested	\$ -	\$ -	\$ -	\$ -
Less:				
2021 Personnel costs	\$ 39,230	\$ 3,354		\$ 3,354
2021 Grand Foundation programs funded	\$ -			\$ -
2021 Rural Health grant	\$ -			\$ -
2021 Other operating costs	\$ 6,800			\$ -
Total 2021 costs	\$ 46,030	\$ 3,354	\$ -	\$ 3,354
Net 2021 (costs) after reimbursements	(\$ 46,030)	(\$ 3,354)	\$ -	(\$ 3,354)
Total Costs after reimbursements	(\$ 81,134)	(\$ 401,881)	(\$ 156,619)	(\$ 558,500)

Unrestricted Fund Balance calculation	
2020 Operating Expenditure Budget	\$ 20,172,000
2019 Unrestricted Fund Balance	\$ 6,194,000
2020 estimated unrestricted funds increase	\$ 400,000
Projected 2020 Unrestricted Fund Balance	\$ 6,594,000
	33%

Departments Contracts, Comments, Issues

Commissioner Cimino moved to approve the Services Contract between Evergreen Solutions, LLC and Grand County to review and update the Grand County compensation policy for all Grand County employees in the amount of \$42,500.

The motion passed unanimously.

Commissioner Linke announced that the Board is sitting as the Grand County Board of Health.

Commissioner Cimino moved to enter into an Agreement for Emergency Building Use for the mass distribution between Grand County Public Health Department and East Grand School District.

The motion passed unanimously.

Commissioner Cimino moved to enter into an Agreement for Emergency Building Use for the mass distribution between Grand County Public Health Department and West Grand School District.

The motion passed unanimously.

Commissioner Cimino moved to authorize the Chair to sign the Agreement for Shared WIC Services between Grand County and Summit County in the amount of \$20,655.60 for the period of February 3, 2021 through September 30, 2021 as presented.

The motion passed unanimously.

Commissioner Linke announced that the Board is sitting as the Grand County Board of Commissioners.

The Board reviewed the report from the Veterans Service Officer.

Grand County Board of Health

Commissioner Linke announced that the Board is sitting as the Grand County Board of Health.

Starting on February 8 the age group allocation will be expanded.

There will be changes on how to look at case rates. Case rates will be reviewed on seven days instead of 14 days. The case rate as it is today with two-week time frame, Grand County is 1,045 cases per 100,000. At a seven-day case rate, Grand County would be at 310 of 100,000 cases.

County Coroner Brenda Bock reported that she has been trying to remove the gun shot deaths from the County's portion of the State's web page regarding COVID deaths.

Coroner Bock stated that Colorado Department of Public Health and Environment will continue to include non-COVID deaths in the COVID death count if the person died with COVID or with a recent COVID diagnosis.

Commissioner Linke announced that the Board is sitting as the Grand County Board of Commissioners.

Manager and Attorney Items

Acting County Manager Ed Moyer presented a weekly update.

Consent Agenda

Resolution No. 2021-1-25, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A 2021-2022 VAG GRANT APPLICATION TO THE COLORADO DEPARTMENT OF MILITARY AND VETERANS AFFAIRS FOR THE PROVISION OF ASSISTANCE TO VETERANS WITHIN GRAND COUNTY, SUMMIT COUNTY, AND JACKSON COUNTY"

Resolution No. 2021-1-26, "A RESOLUTION APPROVING AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO TO EXECUTE A LEASE AGREEMENT BY AND BETWEEN THE GRANBY SANITATION DISTRICT AND THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO"

Resolution No. 2021-1-27, “A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO AUTHORIZING TWO GRAND COUNTY EMERGENCY MEDICAL SERVICES STAFF TO TRAVEL OUT-OF-STATE”

Resolution No. 2021-1-28, “A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF GRAND, STATE OF COLORADO APPROVING THE APPOINTMENT OF BETHANIE REYNOLDS AS A GRAND COUNTY REPRESENTATIVE TO THE FOOTHILLS REGIONAL EMERGENCY MEDICAL & TRAUMA ADVISORY COUNCIL”

Resolution No. 2021-1-29, “TEMPORARY EMERGENCY PLANNING AND ZONING AND PERMIT FEES RELIEF FOR HOMEOWNERS AFFECTED BY FIRE DAMAGE TO THEIR HOMES ASSOCIATED WITH THE EAST TROUBLESOME FIRE LOCAL DISASTER EMERGENCY DECLARED IN RESOLUTION NUMBER 2020-10-22”

Commissioner Cimino moved to approve the Consent Agenda.
The motion passed unanimously.

Board Business / Correspondence / Calendars

Commissioner Cimino moved to approve the Services Contract for professional lobbying services to provide individualized representation at the Colorado State Capital in amount not to exceed \$12,000 (being \$1,000 per month) effective from February 1, 2021 through January 31, 2022.

The motion passed unanimously.

Calendar

Commissioner Manguso attended NWCCOG last week as well as a walk-through of the Kremmling FBO.

Commissioners Linke and Cimino attended the legislative breakfast.

All three commissioners attended the Town Hall meeting with Representative Amable and Senator Rankin.

Calendar

- February 3 Grand County Peak Health Alliance Steering Committee meeting at 1:00 pm – Commissioner Cimino
- February 4 TPR meeting at 10:00 am– Commissioner Manguso
- February 4 CSU Board of Governor’s retreat at 9:00 am – Commissioner Linke
- February 4 Sun Valley Subdivision at 5:00 pm – all three commissioners
- February 4 Climate Resiliency Round Table at 8:15 am – Commissioner Linke
- February 5 CCI Energy related legislative zoom call with Senator Hansen – Renewable Energy Property Valuation bill and Transmission Authority bill from 2 to 3:30 pm – all three commissioners
- February 5 Meeting with Grand Lake Fire Protection District and Grand County EMS regarding collaborative strategies with Grand County EMS at 3:00 pm – Commissioner Linke
- February 8 CCAT meeting at 3:30 pm – Commissioner Cimino
- February 8 BLM Roundtable at 3 pm – Commissioner Linke

Fire Recovery Update

Office of Emergency Manager Joel Cochran presented.

Contractor Discussion

BACKGROUND

In December, 2020 the Emergency Management and BOCC discussed the health and safety concerns arising from the wildfire debris on private property. In a December 17, 2020 letter to the Colorado Director of Homeland Security and Emergency Management concepts for a debris removal project were described. Acknowledged in the letter was the need by Grand County to receive technical assistance for identifying the scope and scale of a debris project.

One component of the scoping for a debris project involved the need for additional data collection. Specifically, at the time we did not have sufficient visibility of the need for assistance with debris at an individual property level. Emergency Management developed a survey tool to collect this information and began making survey calls on December 30, 2020.

CURRENT SITUATION

The trend observed from the survey data indicates within the fire perimeter a need exists for the County to further explore debris project options. The data points supporting this recommendation are:

Responses from 58% second owners and 42% primary owners, surveys conducted 138 or 38% Margin of error estimated at +/- 8%

Working from estimated number of lost residential structures of 360

13% responding reported having no insurance for debris removal, equals 43

51% responding reported needing further financial assistance for debris removal, equals 152

60% responding reported having removed 100% of debris from their property, equals 216

12% responding reported having removed 75% of debris from their property, equals 43

9% responding reporting having removed 25% of debris from their property, equals 32 19% responding reported having removed no debris from their property, equals 69

65% responding reported having hazard trees on their property at risk for falling

Debris cost calculations are based upon the FEMA debris estimate of \$50,000 p/home

Needing financial assistance 152 x 50,000 = \$7.6 million/ cost share \$5.7M / \$1.9M

FEMA 20% estimate 72 x 50,000 = \$3.6 million/ cost share \$2.7M / \$900K

No debris removed 69 x 50,000 = \$3.5 million/ cost share \$2.6M / \$875K

No insurance 43 x 50,000 = \$2.2 million/ cost share \$1.7M / \$550K

These alternatives do not include calculations for removal of hazard trees. Further technical assistance is needed from the State and FEMA to estimate these costs for public and private property.

ACTION PROPOSED

Emergency Management proposes a service contract and scope of work for project management and design services from a consulting company. The concept would be to acquire a contractor who would provide services in three areas: Public Assistance program Consulting, Technical Assistance, and project monitoring. The selected contractor would not be responsible for grant management and administration. See a draft scope of work attached.

Emergency Management is proposing a budget estimate for the PA Consultant of \$252,000.00 which is 7% of the FEMA estimated debris cost listed above. The expenditures from the budget would be based upon tasking orders and paid on an hourly rate. DHSEM indicated these services would be allowable as billed on an hourly rate with an estimated expense, FEMA considers this a time and material contract.

In the future, a second proposed contracted service would be for the production side of the debris and hazard tree project. The scope and degree of this project would be developed based upon the technical assistance and recommendations.

Emergency Management suggests a conversation about the term of the contract. We should consider the potential for post-fire weather and debris movement events. Establishing a contract that would enable us to respond should any of these events develop and impact Grand County in the future would be beneficial. I am awaiting a review by DHSEM about this proposed term as being allowable within the same PA Consulting contract.

STAFF RECOMMENDATION

My recommendation is the BOCC authorize the issuance of a request for proposal for the purpose of contracting for Public Assistance Management/Consulting as described in the scope of work.

Additionally, I would recommend the scope of work and contract period extend for multiple years to provide us, if needed, technical assistance and support for future weather and debris movement events.

Water Quality Specialist Katherine Morris presented:

Emergency Watershed Protection (EWP)

- EWP Kickoff meeting and preliminary Area A and Area B assessment meetings held 1/28/2021
 - Northern Water has developed a comprehensive mapping tool using ArcGIS which contains all of the data that they've had time to aggregate thus far, including
 - Burn severity
 - Debris flow hazard
 - Structures

- CWCB modeled flow depths & inundation perimeters for several storms (2, 10, 25, 50, 100 year, etc.)
- JW Associates layers
- Parcels
- Culverts
- Roads
- Etc.
- The map is intended to be accessible in the field using a tablet with pre-loaded maps, or on a laptop for the preliminary assessments & other work. Must have ArcGIS login to access.
- An ArcGIS program called Survey 123 will be used by the NRCS to produce the Damage Survey Reports.
- Water Quality Specialist has reached out to Mountain Parks Electric, Xcel Energy, COOT, and Union Pacific Railroad to provide them an opportunity to talk to NRCS to highlight areas of concern. (ex: where tributaries cross Hwy 40 or the Railroad)
- Grand County team developing itinerary for Area B assessments and contacting property owners.
- Teams will be in the field February 8-12 o Area A Feb. 8-10
 - Area B Feb. 11-12
 - Departments identified to be in the field: GC Road and Bridge, Natural Resources, Water Quality Specialist, CSU Extension
 - Colo. Department of Agriculture
- Teams may be large, particularly in Area A, and because of COVID require about twice the vehicles from usual. Please help spread the word that we'll be out there surveying; we don't want to alarm property owners.
- EWP MOU final agreement ready for BOCC review. Attorneys and staff for Grand County, Northern Water, and the Colorado River District have completed their reviews. Looking for signature next week. Northern board will be asked to sign this Thursday.
- Request for Qualifications is in development to find a design-build engineering firm with a proven track record for fire recovery that can take the DSRs and run with them to have projects constructed in the 220-day window.

Early Warning Systems

- Emergency Manager continuing work with NOAA/NWS to develop early warning points for storm prediction and associated threats from flooding, excess sedimentation, and debris flows.
- Volunteer opportunities:
 - Folks interested in becoming "spotters" should look into the materials at <https://www.weather.gov/bou/skywarn>
 - Folks interested in measuring precipitation can sign up with the Community

Collaborative Rain, Hail, & Snow Network (CoCoRaHS) <https://www.cocorahs.org/>

Federal Property Recovery

- For several of the property owners in the burn area, their entire upstream watershed consists of federal land. With EWP we will of course do what we can on private land, but if for example a debris flow begins on public land, the treatments on public land may well be the primary determinants of how successful we are in averting future crises.

Commissioner Cimino moved to approve and authorize the Board signatures to be stamped on letter to the community regarding FEMA.

The motion passed unanimously.

Commissioner Cimino moved to approve Resolution No. 2021-1-29.

Commissioner Cimino withdrew the motion to approve Resolution No. 2021-1-29 as it was already approved on the Consent Agenda.

Bower Outright Exemption

PROJECT NAME: Bower Outright Exemption
APPLICANT: Application Representative: Mel Sperry
Diamond Bar T Sub Ex 1 Lot 1 Property Owner: Roger Bower
Double Diamond Ridge Sub Ex Lot 1 Property Owners: David & Elizabeth Fowler
LOCATION: 3444 County Road 8
ZONING: Forestry/Open (F/O)
APPLICABLE

REGULATIONS: Grand County Zoning Regulations, Grand County Subdivision Regulations,
Grand County Outright Exemption Regulations

ATTACHMENTS:

- A. Development Application
- B. Project Narrative Letter
- C. Proposed Outright Exemption Final Plat
- D. Vicinity and Detail Maps
- E. Diamond Bar T Subdivision Exemption I & II Final Plat, Rec. No. 93011142, recorded 10.25.1993
- F. Amended Final Plat, Diamond Bar T Subdivision Exemption I, Lot 1, Rec. No. 99007338, recorded 7.14.1999
- G. Double Diamond Ridge Subdivision Exemption Final Plat, Rec. No. 96009014 recorded 10.16.1996
- H. Roger K. Bower Revocable Trust Statement of Authority, Rec. No. 2019006236, recorded 8.15.2019 and Warranty Deed, Rec. No. 2019006237, recorded 8.15.2019
- I. Quit Claim Deed, Rec. No. 2006013943, recorded 12.29.2006
- J. Grant of Easement for gas utilities, Rec. No. 176705, recorded 9.8.1980
- K. 2019 Property Tax Receipts

STAFF PLANNER: Jacob Cote, Planner I

REQUEST: Approval of an Outright Exemption to transfer approximately 0.66 acres of land from Double Diamond Ridge Subdivision Exemption, Lot 1 to Diamond Bar T Subdivision Exemption 1 Lot 1 with the purpose of providing access to Lot 1, Diamond Bar Ton the south side of Ranch Creek for the owners of Lot 1, Diamond Bar T.

BACKGROUND

Roger Bower, herein referred to as "Bower", has owned the Diamond Bar T Subdivision Exemption, Parcel 1 since 2019, per Warranty Deed recorded at Reception No. 2019-006237. David and Elizabeth Fowler, herein referred to as "Fowler", have owned Lot 1 of the Double Diamond Ridge Subdivision Exemption since 2006 per Quit Claim Deed recorded at Reception No. 2006-013943. The Bower's parcel is currently 5.46 acres large, while the Fowler's parcel is currently 17.9 acres. Single-family dwellings have been constructed on both properties. The parcels are not located in any Growth Areas and are both on well water and septic systems.

The Double Diamond Ridge Subdivision Exemption (DDR) and Diamond Bar T Subdivision Exemption 1 (DBD) are located east of Fraser; the Bower property is accessed from GCR 8, while the Fowler property is accessed via GCR 809. The portion of the Fowler parcel subject to this proposed Outright Exemption is adjacent to GCR 8. The DBT Final Plat was recorded in November 1993 at Reception No. 93011142, while the DDR Final Plat was recorded in October 1996 at Reception No. 96009014.

The subject properties are surrounded on the north, south, and east by low-density single-family residences and to the west by the 760-acre Grand County Ranches, LLC parcel. Parcels in the vicinity of the subject properties range in size from approximately five acres to 35 acres, though a number of massive parcels-such as the Grand County Ranches property-far exceed these lot sizes.

HISTORY

Diamond Bar T Subdivision Exemptions I & II were recorded simultaneously in November 1993 at Reception No. 93011142. Eight lots in total were created between the two Sub Ex's ranging in size from five acres to nearly fifteen. An Amended Final Plat for this parcel was recorded July 1999 to amend the Building Envelope for the parcel, increasing the amount of buildable area between the 50' wide gas utility easement adjacent to County Road 8 and Ranch Creek.

The Double Diamond Ranch Subdivision Exemption was recorded October 1996 at Reception No. 96009014, creating three parcels with designated building envelopes. Property sizes range in size from 8 acres to nearly 18 acres.

PURPOSE OF REQUEST

The Bower's parcel-Lot 1 of the Diamond Bar T Sub Ex-is split by Ranch Creek: the residence and garage are on the smaller north side of the creek and are accessible from County Road 8, while the acreage on the south side of the creek is inaccessible from either County Road 8 or the Bower's residence. This Outright Exemption would transfer a small section of property separating the south section of the Bower parcel from County Road 8 to Diamond Bar T Sub Ex 1 Lot 1 so the section of property can be accessed.

PLANNING COMMISSION RECOMMENDATION

The Grand County Planning Commission heard this Outright Exemption application at a regularly-scheduled hearing on January 13, 2021. The Commission recommends approval of the Bower Outright Exemption, being a replat of Lot 1, Diamond Bar T Subdivision Exemption 1 and Double Diamond Ridge Subdivision Exemption Lot 1. The following conditions shall be met prior to the recording of the Outright Exemption:

1. The Title of the Outright Exemption shall be amended to read:
Bower Outright Exemption Second Amended Final Plat, Diamond Bar T Subdivision Exemption 1, Lot 1 And Amended Lot 1, Double Diamond Ridge Subdivision Exemption Part of the NE¼ of Section 23, Township 1 South, Range 75 West of the 6th P.M. Ownership recorded at Reception Nos. 2006013942 and 2019006237
2. The 50' gas utility easement shall be included on the Final Plat.
3. The Dedication shall be amended as recommended.
4. The Surveyor's Certificate shall be amended as recommended.
5. An electronic copy of the Final Plat shall be submitted.
6. All recording fees are to be paid by the Applicant.
7. Quit Claim Deeds to describe the amended legal description of the lot shall be completed and recorded with the Grand County Clerk and Recorder's Office.

Commissioner Cimino moved to approve the Bower Outright Exemption with seven conditions.
The motion passed unanimously.

Cooper Outright Exemption

PROJECT NAME: Cooper Outright Exemption
APPLICANT: Applicant: Teresa Cooper
Trustee of the Cooper Family Trust dated 09-30-2016
LOCATION: 8050 US Hwy 34
ZONING: Tourist (T) District
APPLICABLE REGULATIONS: Grand County Zoning Regulations, Grand County Subdivision Regulations
ATTACHMENTS
A. Development Application
B. Project Narrative Letter
C. Proposed Final Plat
D. Vicinity and Detail Maps
E. Jones Unrecorded Subdivision Map
F. Title Commitment
G. 2019 Property Tax Receipt
STAFF PLANNER: Jacob Cote, Planner I
REQUEST: Approval of an Outright Exemption to combine two adjacent lots for the purpose of minimizing potential encroachments on setback requirements when constructing a planned single-family residence.

BACKGROUND

Theresa Cooper, herein referred to as "Applicant", is a Trustee and representative of the Cooper Family Trust dated 09-30-2016, which has owned the subject parcel since November 2019, per Warranty Deed recorded at Reception No. 2019-009632. The parcel will be 0.21 acres large once Lots 4 & 5 are combined. There is currently a mobile home on the property-placed on the center lot line-and neighboring properties to the east and west are single-family residences. There is a large residential property to the North of the Applicant's parcel, and the south edge of the parcel is the shore of Lake Granby. The parcels are not located in any Growth Areas and served by well water, but sewage services are provided by 3 Lakes Water & Sanitation. Property is located in the 3 Lakes Design Review Area.

The property is located east of US 34 on Lake Granby, between the Highland Marina property and the Stillwater RV & Campground. Parcels in the vicinity of the subject property range in size from approximately 0.2 acres to 5.5 acres.

HISTORY

The Jones Subdivision is an unrecorded Metes & Bounds subdivision originally consisting of 15 small parcels, each approximately 1/ 10th of an acre. The original deed to the land was described by Warranty Deed in April 1953 at Book 105 Page 124 to Clarence and Anna Jones. Most of the created parcels were legally amended to be conjoined, creating larger and more appealing lots for development. Today, there remain only seven lots, owned by four (and perhaps only three) separate parties.

The mobile home currently on the property was placed on the parcels in 1975. The mobile home has been "grandfathered in" as current zoning designation for the property (Tourist) does not permit mobile homes.

PURPOSE OF REQUEST

The Applicant has requested that Lots 4 and 5 be combined so that a new single-family residence can be constructed on the current site of the mobile home. It is the Applicant's plan to remove the mobile home pending approval of this Outright Exemption.

PLANNING COMMISSION RECOMMENDATION

The Grand County Planning Commission heard this Outright Exemption application at a regularly-scheduled hearing on January 13, 2021. The Commission recommends approval of the Cooper Amended Final Plat, being a replat of Lots 4 and 5, Jones Unrecorded Subdivision. The following conditions shall be met prior to the recording of the Outright Exemption:

1. The Title of the Outright Exemption shall be amended to read:
Cooper Outright Exemption A Replat of Lots 4 and 5, Jones Unrecorded Subdivision Part of Section 34, Township 3 North, Range 76 West of the 6th P.M. Grand County, Colorado Ownership recorded at Reception No. 2019009632
2. The Dedication shall be amended as recommended.
3. The Surveyor's Certificate shall be amended as recommended.
4. An electronic copy of the Final Plat shall be submitted.
5. Plat Note #1 shall be amended to reflect the Applicant's name as "Teresa Cooper"
6. Plat Note #2 shall be amended to reflect the correct zoning of the property, "Tourist" or "T".
7. All recording fees are to be paid by the Applicant.
8. Quit Claim Deeds to describe the amended legal description of the lot shall be completed and recorded with the Grand County Clerk and Recorder's Office.

Commissioner Cimino moved to approve the Cooper Outright Exemption with the eight conditions. The motion passed unanimously.

Byers Peak Ranch – Sketch Plan

Community Development Director Robert Davis stated that he needs to reschedule this item for another day.

There being no further business to come before the Board, the meeting was adjourned at 11:18 a.m. The minutes were prepared by Clerk and Recorder Sara L. Rosene. Approved this 23rd day of February 2021.

Merrit Linke, Chair

Attest:

Sara L. Rosene, Clerk and Recorder