



BOARD OF COUNTY COMMISSIONER POLICY CONCERNING WEEKLY VOUCHER REVIEW

County Manager (or Assistant County Manager in the absence of the County Manager) will review weekly vouchers and report any questions or concerns to the Commissioners. Upon Commissioner review of weekly vouchers, any questions or concerns shall be directed to the County Manager, or Assistant County Manager in the absence of the County Manager. County Manager will contact the Elected Official and/or Appointed Official, review the matter and report back to the Commissioners prior to the BOCC meeting whereby the voucher is part of the weekly warrants presented to the Commissioners for their approval and payment. If Commissioner(s) questions or concerns regarding any voucher cannot be rectified to the satisfaction of the Commissioners, the voucher shall be pulled from the weekly warrants. This could occur at the BOCC Meeting.